



# Town of Thetford Vermont

3910 Vermont Route 113 • P.O. Box 126 • Thetford Center, VT 05075  
802-785-2922 • [thetfordvermont.us](http://thetfordvermont.us)

**Selectboard Special Meeting Minutes**  
2023 Selectboard Budget Review Schedule  
Thetford Town Offices  
**(w/Virtual Attendance Option)**  
Monday, December 12<sup>th</sup>, 2022 7:00 PM

Zoom Link: <https://us02web.zoom.us/j/83538741272>  
Meeting ID: 835 3874 1272  
Passcode: 654356

Selectboard members present: Sharon Harkay (Chair), Li Shen (Vice-Chair), David Goodrich, Steve Tofel (via Zoom)

Mary Bryant arrived at 7:30 pm.

Others present: Town Manager Bryan Gazda, Town Clerk/Treasurer Tracy Borst, DPW Foreman Dale Lewis

Participating community members: David Forbes (Lake Fairlee Association)

Sharon Harkay called the meeting to order at 7:06 pm.

1. DPW/Highway

No changes.

2. General Administration

- a. The biggest change to the budget will be moving the finance department under the Town Manager office and adding a Town Accountant position.
- b. The Zoning Administrator position will be combined with Lister Clerk, Planning Commission Clerk and E911 Coordinator to become a 40-hour a week, full time position.

3. Recreation

No changes.

4. Fixed Costs

- a. David Goodrich pointed out that several agencies use census data, in this case data from the 2020 census, to calculate the town's cost and the population numbers are inconsistent. For instance, Green Mountain Economic Development had 2,799 while the actual population is 2,775. Two Rivers Ottauquechee Regional Planning Commission also had inconsistent population numbers. Bryan will contact each agency.
- b. Bryan noted two line-items that could be reduced.

5. Conservation Committee

No changes.

**Motion** by Steve Tofel to adjourn the 2023 Selectboard Budget Review Meeting. VOTE: All in Favor (5-0-0) **Motion passed.**