



# Town of Thetford Vermont

3910 Vermont Route 113 · P.O. Box 126 · Thetford Center, VT 05075  
802-785-2922 · thetfordvermont.us

## Selectboard Regular Meeting Minutes Thetford Town Offices (w/Virtual Attendance Option) Monday, April 3<sup>rd</sup>, 2023 7:00 PM

Selectboard members present: Sharon Harkay (Chair), David Goodrich (Vice-Chair), Mary Bryant, Li Shen, Steve Tofel

Others present: Town Manager Bryan Gazda (via Zoom), Town Clerk/Treasurer Tracy Borst, DPW Foreman Dale Lewis (via Zoom), Selectboard Assistant Martie Betts

Participating community members: Garrett Hack

Sharon Harkay called the meeting to order at 6:59 PM.

### 1. Agenda Review

Sharon said she would like to add choosing a date for town manager candidate interviews. It was agreed to put the discussion between agenda items 5 and 6.

### 2. Notes from the Selectboard Chair

No notes from the chair.

### 3. Town Manager Report – Bryan Gazda

Bryan said signs have been put up for the detour of Thetford/Lyme Bridge. The NH DOT will give the town an official 2 week notice before work starts.

Bryan said there have been changes in the location of the condenser units for the HVAC project. Solutions will be discussed to keep snow from sliding off the roof and landing on the units.

Bryan said that fortunately mud season has not been bad and that the work the DPW did last year is paying off this year.

### 4. Public Comment

Garret Hack read a statement concerning Jackson Brook Road. Sharon replied that the Selectboard just received information back from the Town Attorney and the Selectboard will be reviewing that information in the executive session later in the meeting.

**5. Appointment to Two Rivers Ottauquechee Regional Commission, Angela McCanna**  
**Motion** by Sharon Harkay to appoint Angela McCanna to Two Rivers Ottauquechee Regional Commission. VOTE: All in favor (5-0-0), **motion passed**.

### 6. Discussion of Date to Interview Potential Town Manager Candidates

MRI would prefer to have a Saturday scheduled instead of evening meetings. The Selectboard agreed to schedule the interviews for Saturday, April 15<sup>th</sup>, 2023 at 8:45 AM.

### 7. VTrans Annual Mileage Certification

**Motion** by Li Shen to certify the VTrans Annual Mileage Certification. VOTE: All in favor (5-0-0), **motion passed**.



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## 8. Convening of the Local Liquor Control Board, Red Clover Café

**Motion** by Sharon Harkay to suspend the Selectboard meeting at 7:22 PM and convene a meeting of the Local Liquor Control Board.

**Motion** by Li Shen to grant the Red Clover Café both a first-class liquor license and a second-class liquor license. VOTE: All in favor (5-0-0), motion passed.

**Motion** by Sharon Harkay to adjourn the Local Liquor Control Board meeting at 7:25 and reconvene the Selectboard meeting. VOTE: All in favor, **motion passed**.

## 9. 2023 Selectboard and Town Manager Priorities

The Selectboard reviewed and discussed the document that had the combined priority lists of the Selectboard members. Sharon will make changes to the document as discussed.

## 10. Review and Approval of Town Meeting Minutes

**Motion** by Li Shen to accept the official minutes of the Town Meeting as edited. VOTE: All in favor (5-0-0), **motion passed**.

## 11. Warrants and Minutes

PR#7 PPE 4-1-23

#5.3 \$635.25

#6.2 \$15,310.78

#6.4 \$25,450.28

#11.1 \$32.52

#12.1 \$16,483.55

#12.1A \$7,277.50

**Motion** by Sharon Harkay to approve the minutes of the March 20th, 2023 Selectboard meeting as edited. VOTE: All in favor (5-0-0), **motion passed**.

**Motion** by Mary Bryant to accept the warrants as signed. VOTE: All in favor (5-0-0), **motion passed**.

## 12. Anticipated Executive Session for confidential attorney-client communications per 1 V.S.A. § 313(a)(1)

**Motion** by Sharon Harkay to enter Executive Session to discuss confidential attorney-client communications per 1 V.S.A. § 313(a)(1) at 9:02 PM and invite town manager Bryan Gazda to join. VOTE: All in favor (5-0-0), **motion passed**.

**Motion** by Sharon Harkay to exit executive session at 9:28 pm. All in favor, (5-0-0), **motion passed**.

**Motion** by Sharon Harkay to ask the Town Attorney to provide a written report of their findings on the Jackson Brook issue that can be distributed to the public. All in favor (5-0-0), **motion passed**.



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## **13. Adjourn**

**Motion** by Steve Tofel to adjourn the Selectboard meeting at 9:29 PM. All in favor, (5-0-0), motion passed.