

2023 Selectboard Budget Review Schedule

Zoom meeting link for both meeting –

<https://us02web.zoom.us/j/83538741272>

Meeting ID: 835 3874 1272

Passcode: 654356

Monday, December 12, 2022 @ 7pm

1. DPW/Highway

- Administration
- Facilities
- Road & Structures
- Highway Maintenance
- Engineering
- Vehicles

2. General Administration

- Selectboard & Town Manager
- Town Hall & Town Lands
- Town Clerk & Elections
- Town Treasurer
- Listers
- Transfer Station
- Planning & Zoning

3. Recreation

- Administration
- Parks & Recreation
- Treasure Island

4. Fixed Cost

- Regional Dues & County Tax
- Tax Appropriations
- Tri-Town Commission
- Miscellaneous

5. Conservation Committee

Wednesday, December 14, 2022 @ 7pm

1. Thetford Library Federation
2. Energy Commission
3. Thetford Elder Network
4. Social Service Organizations
5. Public Safety
 - Police Department, Contract Detail, & Animal Control
 - Emergency Management (EMS)
 - Fire Department & Fire Warden
 - UV Ambulance Corp.
 - Health Officer
6. Revenues

Listers

*Revised
11/30/22*

LISTERS WORKSHEET

	2021 Budget	2022 Proposed	2023 Requested	% Change
Listers- Regular Duties				
100-3430-10.00 Listers Staff	38,603.00	40822.00	50400.00	123.5%
100-3430-11.00 Lister Clerk	4,946.00	12684.00	8200.00	64.6%
100-3430-14.00 Listers Social Security	3,291.00	4093.00	3519.00	86.0%
100-3430-14.01 Listers Clerk Soc Ser.	-	970.33	627.30	64.6%
100-3430-15.03 Retirement	836.00	666.00	430.50	64.6%
100-3430-20.00 Listers Supplies	655.00	650.00	650.00	100.0%
100-3430-23.00 Lister Service Contracts	3,857.00	4100.00	3215.14	78.4%
100-3430-34.00 Listers - Advertising	484.00	150.00	165.00	110.0%
100-3430-35.00 Lister Postage	19.00	250.00	275.00	110.0%
100-3430-40.00 Listers Dues & Meetings & Travel	78.00	750.00	1125.00	150.0%
100-3430-68.00 Lister Professional Services	70.00	5000.00	9000.00	180.0%
100-3430-83.00 Lister Equipment	-	-	2000.00	
100-3430-70.00 Appeals	-	-	-	
TOTALS	52,839.00	70,135.33	79,606.94	

100-3430-10.00 Listers Salaries*	Hours/Week	Hours/Year (50 wk)	2022 \$ Rate	2022	2023	2024	2025
Salary adjustment for reappraisal							
Sean Boyce							
2022	16	800	22	\$17,600			
2023	20	1000	22		\$22,000		
2024	32	1600	22			\$35,200	
2025	20	1000	22				\$22,000
Sue Howard							
2022	16	800	17.75	\$14,200			
2023	16	800	17.75		\$14,200		
2024	24	1200	17.75			\$21,300	
2025	16	800	17.75				\$14,200
Barb Harrington							
2022	16	800	17.75	\$14,200			
2023	16	800	17.75		\$14,200		
2024	24	1200	17.75			\$21,300	
2025	16	800	17.75				\$14,200
Total	160	8000		\$46,000	\$50,400	\$77,800	\$50,400
100-3430-14.00 Listers Social Security			0.0765	\$3,519	\$3,519	\$3,519	\$3,519
TOTAL Listers				\$49,519	\$53,919	\$81,319	\$53,919

100-3430-11.00 Lister Clerk Salary							
2022	12	600	20.5	\$12,300			
2023	8	400	20.5		\$8,200		
2024	8	400	20.5			\$8,200	
2025	8	400	20.5				\$8,200
TOTAL Listers Clerk				\$12,300	\$8,200	\$8,200	\$8,200
100-3430-14.01 Lister Clerk Soc. Security			0.0765	\$941	\$627	\$627	\$627
TOTAL Listers Clerk				\$13,241	\$8,827	\$8,827	\$8,827
TOTAL SALARIES Listers and Clerk				\$62,760	\$62,746	\$90,146	\$62,746

100-3430-23.00 Contracts	2020	2021	2022	2023	2024	2025
CAMA Manatron (ProVal Update)	\$1,889.70	\$1,984.00	\$2,083.00	\$2,187.00	\$2,187.00	\$2,187.00
CAMA Manatron (End User Agreement)	\$139.00	\$183.60	\$183.60	\$183.60	\$183.60	\$183.60
Marshall & Swift (CAMA Integrated Cost Tables License)	\$443.00	\$458.13	\$484.54	\$484.54	\$484.54	\$484.54
New Marshall & Swift Residential Handbook for Reappraisal Year Values (one time)					\$400.00	
New Marshall & Swift Commercial Cost Manual for Reappraisal Year Values (one time)					\$650.00	
WB Mason (Copier Supplies Contract)	\$360.00	\$360.00	\$360.00	\$360.00	\$360.00	\$360.00
WB Mason (Bought out contract)	\$965.76	\$965.76	\$0.00	\$0.00		
ESRI (Arc View) Not Used	\$400.00					
TOTAL Contracts	\$4,197.46	\$3,951.49	\$3,111.14	\$3,215.14	\$4,265.14	\$3,215.14

100-3430-68.00 Professional Services**	2020	2021	2022	2023	2024	2025	Reappraisal Cost Input (Est.):
CAMA support (Russ Bedouin)	\$1,500.00	\$500.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	Change # to adjust cost:
2023-2025 Reappraisal (\$50 - \$100/parcel)				\$ 6,000.00	\$ 48,000.00	\$ 6,000.00	Parcels in Contract: 600
Consultant Fee	\$2,000.00	\$2,000.00	\$ 2,000.00	\$ 2,000.00			Cost per parcel: 100
TOTAL Professional Services	\$3,500.00	\$2,500.00	\$ 3,000.00	\$ 9,000.00	\$ 49,000.00	\$ 7,000.00	Listers parcels: 900
							Total Parcels: 1500

Notes:

*Lister Salaries: For 2023, only 4 hours per week are added, for Sean Boyce, for reappraisal activity. Clerk hours are reduced from 12 to 8 starting in 2023.

Hourly rates are level funded with the expectation of raises for Sue Howard and Barb Harrington sometime in 2023.

**Professional Services: Proposed reappraisal contract costs are estimated through 2025. For the 2023 budget request, 10% of the estimated contract cost (\$6000) is shown.

*3K - ok'd with
Listers
11/29/22*



September 30, 2022

To: Bryan Gazda, Thetford Town Manager

Re: 2023 Budget Request from the Thetford Conservation Commission

The Thetford Conservation Commission requests a total budget appropriation of \$16,000 for 2023. This proposal has received preliminary approval from the TCC and we expect to solidify exact expenses as we receive more detailed information from various consultants. This proposal represents an increase over prior budgets because we are undertaking several multi-year projects including Phase 2 of the Natural Resources Inventory, continued restoration of the Taylor Floodplain Preserve, and revising the Town Lands Management Plan.

Conservation Trust Fund

The current balance of the Conservation Trust Fund is \$27,681 and we are requesting a \$5,000 appropriation for 2023. Beginning in 2023, we expect to contract a few modules of Phase 2 of the Natural Resources Inventory. The chart below shows preliminary cost estimates of the different modules. The final cost will vary based on which modules we choose and how many landowners allow us permissions to walk their land. We will get more details about these estimates and develop our plan at our next meeting on Oct. 12th. We are suggesting \$5,000 to be able to prepare for these significant costs over the next few years.

Natural Resources Inventory Modules 2023-2025	Maximum Est. Cost	Minimum Est. Costs
Thetford Forest Blocks Update	\$11,520	\$7,680
Thetford Upland Significant Natural Communities	\$10,800	\$6,960
Thetford Vernal Pool Biological Assessment	\$7,260	\$4,620
Thetford Wildlife Road Crossings and Underpasses	\$11,700	\$8,400
Online Natural Resource Map Viewer	\$3,600	\$1,920
Totals	\$44,880	\$29,580



Town Lands Maintenance Capital Fund

The current balance of the Town Lands Maintenance Capital Fund is approximately \$41,000. We are requesting a \$10,000 appropriation for 2023, which we will match with a withdrawal of the same amount. Our priority with these funds is the multi-year restoration of the Taylor Floodplain Preserve, which began in 2020 and has proven to be a successful example of river floodplain restoration. We anticipate using the funds for follow-up treatment of ICU #2 (approximately \$5,000), the initial treatment of ICU #3 (approximately \$12,000, pending TCC vote) and any necessary protective fencing or organic spray to prevent deer browse on the young plants (\$3,000).

Conservation Supplies

We are requesting \$1,000 for Conservation Supplies that support our popular public outreach programming. These funds will be used to support multiple outreach events associated with the revision of the Town Lands Management Plan, as well as Green Up Day supplies and supplies for the community pollinator garden.

Please don't hesitate to reach out if you have any questions.

Respectfully submitted,

Jim McCracken, Chair
Thetford Conservation Commission

2023 TCC Budget Appropriation Request

Line Item	Name	Amount Requested	Purpose
100-3800-80.00 (#306)	Conservation Trust Fund	\$5,000	Phase 2 Natural Resources Inventory; Purchase of conservation easements (tbd)
100-3800-20.00	Conservation Supplies	\$1,000	Public outreach programming
100-3000-91.01 (#342)	Town Lands Maintenance Capital Fund	\$10,000	Treatment of invasives at the Taylor Floodplain Preserve

✓

Phebe McCosker
PO Box 66
Thetford, VT 05074
phebe.mccosker@gmail.com
November 19, 2022

Bryan Gazda
PO Box 126
Thetford Center, VT 05075

Dear Bryan Gazda,

I have enclosed the budget for the Thetford Library Federation as approved by the Federation board on November 15, 2022. The budget shows a 12% increase over last year's budget. The increases are largely due to increases in salaries, utilities, and building and grounds maintenance.

The Thetford Library Federation (TLF) owns and maintains the Bicentennial Building on Thetford Hill. The building houses the Latham Library, the larger of the 2 public libraries, and the Historical Society Library, at no charge to the two institutions. The TLF budget supports part of the cost of operations and maintenance of the Bicentennial Building, and a part time custodian. The TLF also pays Library Support to the two public libraries.

The TLF Board of Trustees consists of 3 community members and a representative from each of the 5 member libraries, which are the Latham and Peabody public libraries, the Historical Society Library, the Thetford Academy Library, and the Thetford Elementary School Library. Working together, these libraries support the provision of a broad range of library services, collections, programming, information technology, and community library spaces to the residents of Thetford.

Holly Lague, the new Library Director, Barbara DeFelice, the Latham Board Chair, and I are looking forward to meeting with you and the selectboard about the budget and the future of the libraries.

Sincerely,

Phebe McCosker, Treasurer. Thetford Library Federation

	A	B	C
1			
2			2023 BUDGET
3			
4	INCOME:		
5	Appropriation from Town		\$130,000.00 ✓
6	Investment Dividends		\$6,000.00
7	Donations		\$7,000.00
8	Bank Interest		\$50.00
9	Other		
10			
11	TOTAL		\$143,050.00
12			
13	EXPENSES:		
14	Member Library Support		\$104,545.00
15	Computing Sevices		\$750.00
16	Digital Resources		\$0.00
17	Total Library Support		\$105,295.00
18			
19	Major Projects Fund		\$5,500.00
20	Electricity		\$3,000.00
21	Heat		\$8,500.00
22	Water		\$550.00
23	Insurance		\$3,100.00
24	Alarm System		\$500.00
25	Repair & Maintenance		\$2,500.00
26	Custodial		\$6,000.00
27	Rubbish		
28	Grounds Maintenance		\$6,000.00
29	Supplies & Postage		\$300.00
30	IRS Prep		\$425.00
31	Bank Charges		\$800.00
32			
33	TOTAL		\$142,470.00
34			
35	Gain or Loss		\$580.00



Bryan Gazda

From: Alice Stewart <afstewartvt@gmail.com> on behalf of Alice Stewart
Sent: Tuesday, November 8, 2022 8:07 AM
To: Bryan Gazda
Cc: Mary Bryant; nolan riegler
Subject: Re: JTEC budget

Hi Bryan -

The JTEC would like to request level funding (\$2500) for our committee activities in 2023 and recommend that \$3000 be budgeted for the annual contribution to the Energy Fund, as it is largely depleted after the EV Charging Station study and the town may need some funds for grant matches for eventual EV charging stations.

Please let me know if you need to know the breakdown of the \$2500 - I haven't had a chance to redo the budget categories after our JTEC meeting last week but wanted to get you the overall numbers as soon as possible.

Alice

> On Oct 31, 2022, at 8:26 AM, Bryan Gazda <bgazda@thetfordvt.gov> wrote:

>

> Hi Alice,

>

> Yes, I need your budget request for 2023. If you could provide it to me by early next week that would be great.

>

> Bryan

>

> -----Original Message-----

> From: Alice Stewart <afstewartvt@gmail.com>

> Sent: Sunday, October 30, 2022 9:11 PM

> To: Bryan Gazda <bgazda@thetfordvt.gov>

> Cc: Mary Bryant <mbryant@thetfordvt.gov>; nolan riegler

> <nolan.riegler@gmail.com>

> Subject: JTEC budget

>

> Hi Bryan -

>

> When do you need the Energy Committee budget request for next year? We are meeting this Thursday so if you can let me and Nolan know what you need and when, we can make sure it's on the agenda.

>

> Thanks,

> Alice

**Joint Thetford Energy Committee
Budget 2023**

Income	Budgeted	Date	Actual
Thetford Town Support	\$2,500.00		
Expenditures			
Energy-Saving Workshops (1)	\$500.00		
Community Education/Outreach (2)	\$1,300.00		
<u>Continuing Education JTEC members (</u>	\$700.00		
Total Expenditures	\$2,500.00		

(1) Window Dressers, other TBD

(2) E-Bike loan program, Community Events, communications (community solar array, regional Climate

(3) VECAN, estimated at \$50 for 9 JTEC members (spring) and 5 members (December)

Energy Fund \$3,000.00
Timothy Frost window inserts, EV grants match

✓

**Thetford Elder Network
Budget Request to Town of Thetford, 2023-24**

Food and supplies for luncheons	\$ 2100
Rent for luncheon venue (\$75 per month)	900
Membership at BJ's and Coop Food Stores	105
Laptop computer and software	700
Programs and Events	250
Printing Costs (<i>Patchwork News</i> , TEN Brochures)	100
Volunteer and Chef Appreciation Luncheon	275
Kitchen equipment	<u>570</u>
Total	\$ 5000

Cemetery



Bryan Gazda

From: Sam Eaton <sam56short@gmail.com> on behalf of Sam Eaton
Sent: Thursday, November 3, 2022 7:58 PM
To: bgazda@thetfordvt.gov
Cc: ruth.mackinnon@gmail.com
Subject: Fwd: Budget

Hi Bryan

I have had computer problems 6days. Steve told us he would get budget to you. Sorry I. Should have followed up. We decided that we only need two line items, in our budget.

Will talk soon.

Thanks Sam

----- Original Message -----

Subject: Re: Budget
From: Ruth MacKinnon <ruth.mackinnon@gmail.com>
Sent: Wednesday, November 2, 2022, 5:48 PM
To: samuel eaton <sam56short@gmail.com>
CC:

Hi Sam,

Here are the minutes with the 2023 budget. I didn't have Bryan's email address to include him in on this. Let me know if there is anything else I can do to help. Ruth

Thetford Cemetery Commission Meeting Draft Minutes
September 28, 2022
Held at 2 Route 132, Thetford Center

Present: Sam Eaton, Ruth MacKinnon and Selectboard Liaison Steve Tofel (left at 5:55)
Absent: Rich Landry

Meeting called to order at 5:36 PM

2022 Expenses so far:

Mowing by Andy Martin \$5700 - budgeted \$7500
Maintenance and Repairs \$75 - budgeted \$2500

Goals for remainder of 2022 - Stone cleaning and/or tree removal-brush cutting

2023 Budget:

Mowing by Andy Martin - \$8000
Maintenance and Repairs - \$2500

Future topic for discussion: Green burial, reviewing by-laws and finding out the status of insurance coverage for elected officials and volunteers

Minutes from March 28, 2022 approved

✓

TO: Selectboard
Town of Thetford

FROM: Peter G. Gregory, Executive Director

DATE: October 20, 2022

RE: FY 24 Dues

The Two Rivers-Ottawaquechee Regional Commission's Executive Committee has set the FY24 dues rate at \$1.58 per capita, using the 2020 US Census data.

Accordingly, the dues for the Town of Thetford amount to \$4,523.

In the event that you choose not to include the above request in the Selectboard's Budget to be voted at the 2023 Town Meeting, we respectfully request that the following Article be placed in the Warning for Town Meeting.

Article _____: To see if the Town will appropriate to the Two Rivers-Ottawaquechee Regional Commission a sum of \$4,523 to insure basic technical services rendered through that membership.

Please note that a copy of our 2022 Annual Report will be forwarded to you and Town Auditors for inclusion in your Annual Town Report.

As in past years, our Commissioners and staff look forward to working with you over the next year. Please feel free to contact the Regional Commission offices any time.

Note: This is not an invoice. Payment is not due at this time. Invoices will be mailed July 1st.

cc: TRORC Commissioner



Green Mountain Economic Development Corporation

October 28, 2022

Sharon Harkay, Selectboard Chair
Town of Thetford
PO Box 126
Thetford Center, VT 05075

RE: 2023 APPROPRIATION REQUEST

Dear Sharon:

On behalf of the members and Board of Directors of Green Mountain Economic Development Corporation (GMEDC), I would like to thank you for your continued support and partnership. Historically, Thetford has contributed to GMEDC and today we respectfully request your continued assistance. Municipal membership fees are based on a formula of \$.50 per capita. Using the most recent population data from the VT Department of Health and the U.S. Census Bureau, Thetford had an estimated population of 2,799, resulting in a suggested membership contribution of \$1,399.50.

Housing and childcare are the keystone workforce issues in our service area, dominating our daily work. GMEDC is a core partner on the Working Communities Challenge White River Valley Consortium team, one of four regions added to a pre-existing grant from the Federal Reserve Bank of Boston. Working in 14 towns, this project improves housing opportunities for entry level employees and new entrepreneurs in the White River region. In the Upper Valley, GMEDC has expanded support to municipalities to increase awareness of and access to resources required to attract and retain workforce, bringing state officials and private developers to the table to better understand the challenges and opportunities. And we continue to develop a flagship childcare project, partnering with Orange County Parent and Child Center to redevelop the former Enterprise Center into a childcare facility offering 88 new, desperately needed, childcare spots.

And these are just the high points; further detail is available in the attached Annual Report synopsis. Thank you for considering our funding request and we look forward to continuing our service to this community!

Sincere regards,

Erika Hoffman-Kiess
Executive Director

Board of Directors

*Damian DiNicola, Chair
Joe Boyd
Ken Cadow
Ed Childs
Lisa Henderson
Jim Masland
Pat Moulton
Russell North
Bushrod Powers
Cathy Tempesta
Jay Zanteoni*



GREEN MOUNTAIN ECONOMIC DEVELOPMENT CORPORATION

Green Mountain Economic Development Corporation (GMEDC) is one of twelve statewide Regional Development Corporations (RDCs), serving a 30-town region in Orange and northern Windsor counties. Our primary function is to develop economic vitality and prosperity consistent with the goals of the communities we serve.

In 2022, dues from member towns contributed \$19,592 of our annual budget of \$264,183. Town dues are assessed at \$0.50/resident, as determined by population data from the VT Department of Health and the U.S. Census Bureau. Remaining revenue comes from business memberships and federal, state, and other funding sources. Your support helps provide client specific economic development services free of charge and available to new entrepreneurs, established and expanding businesses. Services include business development guidance, relocation support, and project development; for requests that are beyond our level of expertise, GMEDC has a ready referral network to meet client needs. Additionally, the RDCs work collectively throughout the legislative session to promote the needs and interests of the business community. GMEDC and our local partners have assisted over 80 businesses and municipalities seeking additional information on economic development activities, local business projects, funding opportunities, legislative action and more.

2022 activities include:

- Federal Reserve Bank of Boston Working Communities Challenge White River Valley Consortium project, working to improve housing opportunities for entry level employees and new entrepreneurs in 14 towns in the White River Valley.
- Bringing state officials and private developers to the table to better understand regional housing challenges and opportunities.
- Partnering with Orange County Parent and Child Center to develop a flagship childcare facility offering 88 new childcare spots in the Randolph region.
- Collaborating with Black River Innovation Campus in Springfield on a \$1.5 million award from the Economic Development Administration to create the Randolph Innovation Hub in partnership with the Advanced Manufacturing Collaborative at Vermont Technical College and Norwich University.
- Securing funding to implement a Phase II Environmental Site Assessment at the former Upper Valley Regional Landfill in Thetford.
- Supporting numerous funding applications for capital investment, brownfield assessment and redevelopment, project planning and pre-development.

On behalf of the GMEDC Board of Directors and all of our members, I would like to thank the Town of Thetford for your continued support and partnership. For further information about GMEDC, call us at (802) 295-3710 or visit our new website at www.gmedc.com

Erika C. Hoffman-Kiess, Executive Director

November 8, 2022

Town of Thetford
PO Box 126
Thetford Center VT 05075

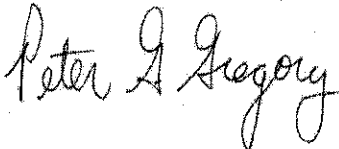
Dear Bryan,

Thank you for your continued participation in the Intermunicipal Regional Energy Coordinator (IREC) program with the Two Rivers-Ottawaquechee Regional Commission. We are excited by Thetford's progress towards its energy goals – approving a project to get the Town Hall off of fossil fuel; adopting a Green Procurement Policy; pursuing two community solar arrays; and collaborating with the other IREC towns to develop and implement an IREC Climate Action Plan.

TRORC is excited to continue the IREC program in FY 24, and we hope that Thetford will renew its participation. Thetford's contribution to the IREC program for July 1, 2023 – June 30, 2024 would be \$15,540, the same rate as this year. A significant portion of the program's costs will be covered by TRORC reserves.

Thank you for your consideration. Please let me know if you have any questions or would like us to participate in budget discussions.

Sincerely,



Peter G. Gregory, AICP
Executive Director

(cc: Sharon Harkay, Selectboard Chair; Erica Ko, IREC Steering Committee; Geoff Martin, IREC)

Gerald Fredrickson, Chair ~ Peter G. Gregory, AICP, Executive Director
128 King Farm Rd. Woodstock, VT 05091 ~ 802-457-3188 ~ trorc.org

Barnard ~ Bethel ~ Bradford ~ Braintree ~ Bridgewater ~ Brookfield ~ Chelsea ~ Corinth ~ Fairlee ~ Granville ~ Hancock ~ Hartford
Hartland ~ Newbury ~ Norwich ~ Pittsfield ~ Plymouth ~ Pomfret ~ Randolph ~ Rochester ~ Royalton ~ Sharon ~ Stockbridge ~ Strafford
Thetford ~ Topsham ~ Tunbridge ~ Vershire ~ West Fairlee ~ Woodstock



Greater Upper Valley Solid Waste Management District

Bridgewater • Hartland • Norwich • Pomfret • Sharon • Strafford • Thetford • Vershire • West Fairlee • Woodstock
PO Box 320, Ascutney, VT 05030 • (802) 674-4474 • www.guvswd.org

- WARRANT -

December 1, 2022

Select Board
Town of Thetford
P.O. Box 126
Thetford Center, VT 05076

To Whom It May Concern:

According to our District Charter, Article IV, Section 3, we are required to forward this annual Warrant for Per-Capita Assessment in Fiscal Year 2024 (*July 1, 2023 – June 30, 2024*) for membership in the Greater Upper Valley Solid Waste Management District.

The District Board of Supervisors will adopt its FY 2024 operating budget on January 5, 2023, which includes a projected revenue amount for Town Assessments. Town Assessments are based upon the 2020 U.S. Census population statistics. The assessment, set at \$9.00 per capita, will be used to satisfy the financial requirements of membership in the District. These funds will be used to continue valuable programs such as household hazardous waste and special waste collections, bond payments, education, and special events.

FY 2024 Assessment is ~~\$26,975.00~~

24,975.00

*** PLEASE NOTE: This is a warrant only for budgetary purposes.
An invoice will be sent July 1, 2023, with remittance due by July 31, 2023.*

Thank you,
Thomas Kennedy

Thomas Kennedy
District Manager

Bryan Gazda

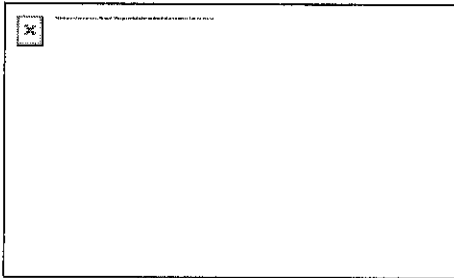
From: Lisa Comstock <lcomstock@marcvt.org> on behalf of Lisa Comstock
Sent: Monday, December 5, 2022 11:31 AM
To: bgazda@thetfordvt.gov
Cc: Thomas Kennedy
Subject: Assessment letter

Good morning, Bryan:

Tom asked me to reach out to you. I apologize for the confusion. The correct assessment fee is \$24,975.00

Please let me know if you need an updated copy of the assessment letter for your records.

Thank you,



Lisa Comstock
Administrative Assistant

P.O. Box 320
38 Ascutney Park Road
Ascutney, Vermont 05030
lcomstock@marcvt.org (email)
802.674.9201 x110 (office)
www.marcvt.org



Lake Fairlee Association 2022 Report and 2023 Request to the Town of Thetford

The LFA has had another busy year. The following summary encapsulates our 2022 activities as well as our expectations for 2023:

Lake and Watershed Action Plan (LWAP). Lake Fairlee has been selected as one of two Vermont lakes for funding to develop a Lake and Watershed Action Plan. Led by Lisa Niccolai, Conservation Specialist, White River Natural Resources Conservation District (WRNRCD), work has begun on the plan with a final report anticipated in the spring of 2023.

The Water Quality Action Committee (WQAC). Formed by the LFA in 2018, this committee continues its work to understand the sources of high phosphate levels in the lake and its tributaries. The WQAC is working with the state Department of Environmental Conservation, Lake Champlain Committee (LCC) and the LaRosa Foundation to determine what steps can be taken to mitigate this ongoing problem. WQAC will be involved with the Lake and Watershed Action Plan, phosphate testing and the implementation of Lake Wise 'best practices' around Lake Fairlee.

Lake Wise Program. Lake Wise is a voluntary program administered by the Vermont Agency of Natural Resources, the goal of which is to educate and help shoreline homeowners to eliminate/decrease lakeside lawns and hardscape and encourage the creation of healthy shoreline native plant buffers. These buffers help decrease and filter runoff, mitigate erosion, and improve water quality and aquatic habitat.

Milfoil. We were able to treat selected areas of Lake Fairlee with the herbicide ProcellaCOR in 2022. This product boasts higher effectiveness (in lower concentrations) than previous products. Used in conjunction with dive teams and suction harvesting, ProcellaCOR will help us continue to combat milfoil and help create a healthier, better balanced aquatic ecosystem. Diver Assisted Suction Harvesting (DASH) was not implemented in 2022 due to contractor scheduling issues; the WQAC has interviewed three (3) new DASH contractor candidates for 2023, and will present its findings to the LFA Board in December 2022.

Wake Boats. Congruent with the LFA's core purpose *to preserve, protect and enhance the distinctive and natural resources of Lake Fairlee and its surrounding watershed*, the LFA Board supports the work of Responsible Wakes for Vermont Lakes (RWVL), a citizen group formed to recommend regulation of wake boats on Vermont lakes and ponds. The large, design-enhanced wakes of such vessels accelerate shoreline erosion and create hazardous conditions for small craft, swimmers, and loon nests. The underwater wash can spread milfoil and displace lake sediment, which increases turbidity leading to increased phosphate concentrations and the subsequent potential for algae blooms. Wake boat ballast tanks, which cannot be fully emptied of water or visually inspected, can import and export invasive species. The **Responsible Wakes for Vermont Lakes (RWVL)** petition submitted in March 2022 to Vermont's Department of Environmental Conservation (DEC) continues along the process required by the DEC rule-making procedure. The DEC held public meetings this summer in Richmond and

Manchester (VT). Several hundred written comments were received by the DEC's July 29th deadline. A significant majority of the public meeting and written comments favor creating a rule to manage wake boats. The DEC's next steps will be to develop a draft rule in response to the petition and all input received. A final rule will likely be submitted to the DEC and the Agency of Natural Resources leadership teams by the end of the calendar year. For more information and the most recent updates, check the *Loon Call News* section on the website's home page: lakefairleevt.org

The Greeter Program. The Greeter Program comprises the 'first line of defense' in maintaining the integrity of the Lake Fairlee watershed. Stationed at the boat ramp from May through mid-October, our greeters continue to provide an invaluable service to our lake and recreational users. Trained in a state-run program, greeters inspect all inbound and outbound watercraft for invasive plants and animals.

Treasure Island. Formed in 2020, the Town of Thetford created the Treasure Island Exploratory Committee, comprised of community volunteers and chaired by an LFA board member. The Committee is focused on this valuable and much-loved local town beach and nature area. Working with Lake Wise, and with the support of the LWAP grant, the Committee is dedicated to improving the health of Treasure Island's extensive shoreline and inland property. The **Treasure Island Exploratory Committee** received the support of the LFA this year with a new sign at the gate and a new lifeguard chair. Over the year, the town-appointed Committee developed management plans for 1) recreational uses of the 12 acre property, 2) financial independence and 3) preservation, protection and education for the natural areas. The Selectboard recently allocated funds for a Stewardship plan for this important lakefront resource.

We are grateful to the Town of Thetford for its consistent support, and request level funding for 2023. Again, the Lake Fairlee Association requests \$5,250. For more information on our activities, please see our website (<https://www.lakefairleevt.org/>) or contact any one of the LFA Board members.

Respectfully Submitted,

David C. Forbes, LFA Board member
vtervuren@gmail.com

Lake Fairlee Association Board (<https://www.lakefairleevt.org/board-members.html>)

David Roth, President; Renee Snow, Vice President; Lisa Johnson, Recording Clerk; Ridge Satterthwaite, Treasurer; Katherine Babbott, David Forbes, Nick Harvey, David Matthews, Ben McLaughlin, Vicki Smith and Elizabeth Wilcox



Thetford Vol. Fire Dept. Inc
Budget Work Sheet

Expense	IFY 23 Budget
Admin	
Active 911	325
Chief's Salary	35000
Payroll Taxes	3500
Member Stipend	8604
Dispatch Services	22750
Emergency Medical Records	1700
Fees	100
Insurance	27500
Office Supplies & Postage	750
Printing	300
Public Relations & Fire Safety	550
Subscriptions & Dues	800
Tax Prep/Audit	1050
Telephone	3300
<hr/>	
Total Admin	<hr/> 106229
Buildings & Grounds	
Electricity	2600
Fuel Oil/LP Gas	4250
Furniture & Fixtures	250
Maintenance & Repairs	14000
<hr/>	
Total Buildings & Grounds	<hr/> 21100
Firefighter Health & Safety	
Gear & SCBA	28500
Gear Maintenance	300
Heath & Safety	800
Re-Hydration & Food	1000
<hr/>	
Total Firefighter Health & Safety	<hr/> 30600
Training	
Courses & Expenses	5500
Training Corp Membership	250
<hr/>	
Total Training	<hr/> 5750
Vehicles & Equipment	
EMS Equipment Replacement	16500
Equipment Maintenance	3000
Fire Equipment Replacement	18500
Pump, Hose & Ladder Testing	4100
Pump Maintenance	2500
Vehicle Fuel	3000
Vehicle Maintenance	5500
Fire Capitol	110662
<hr/>	
Total Vehicles & Maintenance	<hr/> 163762
<hr/>	
Total Expense	<hr/> 327441
	Difference 10860
	Percent of Increase 3.43%

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1 Proposed 2500 Increase July 1