



Town of Thetford Vermont

3910 Vermont Route 113 • P.O. Box 126 • Thetford Center, VT 05075
802-785-2922 • thetfordvermont.us

Selectboard Regular Meeting *Draft* Agenda

Thetford Town Offices

(w/Virtual Attendance Option)

Monday, March 21st, 2022 7:00 PM

To connect to Zoom via computer: <https://us02web.zoom.us/j/89080661986>

To connect via phone only: +1 (646) 558 8656 | Meeting ID: 890 8066 1986

7:00pm – Call to Order

1. Agenda Review
2. Town Manager Report – Bryan Gazda
 1. Bike/Pedestrian Grant Update
 2. Roads Update
 3. Water Study Grant Update
 4. Town Priorities
 5. Other
3. Public Comment
4. EEI Discussion with Mike Davies
5. Discussion with Bryan Ruoff of Stantec; Road Survey
6. Discussion about Pollinator Gardens on the Thetford Center Green
7. Discussion of Draft Advertisement for Open Lister Position
8. Appointments and Re-Appointments
9. Warrants and Minutes
10. Adjourn

Marion Betts

From: Tracy Borst <tborst@thetfordvt.gov> on behalf of Tracy Borst
Sent: Wednesday, March 16, 2022 11:42 AM
To: Judy Harvey
Cc: Martie Betts; Selectboard; Bryan Gazda
Subject: RE: Open Lister Position

Hello Judy, thank you so much! I am so excited to see this.

I have cc'd the selectboard, and Bryan (Town Manager) and Martie (selectboard assistant) since it's the selectboard that appoints to fill vacant elected positions until the next local election. Assuming you are appointed, it would be until the local election in March of 2023, and then you could run for the position 2 year to complete a 3 year term).

Typically we'd see them approve to advertise the vacancy (their next meeting is on 3/21) and set a date to accept letters of interest or applications. I'd suggest they do that until April 1- so that any interest can be included in the packet for the 4/4 meeting; and then they could make the appointment at that meeting. I am certain someone will be back in touch with you!

Thank you for your consideration and for putting your name forward!

Tracy Borst, MMC & CVC

Town Clerk & Treasurer
TBorst@thetfordvt.gov
802-785-2922

From: Judy Harvey <3jaharvey@gmail.com>
Sent: Wednesday, March 16, 2022 11:29 AM
To: townclerk@thetfordvt.gov
Subject: Open Lister Position

Good Morning Tracy,

Having read over the Vermont Department of Taxes "Overview of Lister Responsibilities" I am putting my name forth in consideration for filling the open position as the third lister in Thetford.

Please let me know if I need to do anything further in application for this part-time position.

Respectfully,

Judy Harvey
(802) 785-4373

List of What/Who Needs to be Appointed - Selectboard

| | |
|---------------------------------------|---|
| Conservation Commission | Jim McCracken Jeff Smith NEW – Tom Ebert |
| Development Review Board | Orin Pacht |
| Historic Preservation Committee | NEW – Susan Thrane Sean Boyce Greg Gundlach |
| Planning Commission | Jamie Thaxton David Forbes |
| Recreation Advisory Council | Stacy Barton |
| Treasure Island Exploratory Committee | David Roth Megan Dubuque Jim Zien Dale Gephart Ann Jane Kemon Lucas Stepno Doug Tifft |

| | |
|----------------------------|-----------------|
| Animal Control Officer (?) | Susan Arnold |
| Health Officer (?) | Mariah Whitcomb |
| Town Service Officer (?) | Jessica Eaton |
| Tree Warden (?) | Bill Murphy |
| TRORC Representative (?) | Jess Andersen |
| Zoning Administrator (?) | Angela Jones |

Marion Betts

From: Jim McCracken <jmcc211@gmail.com> on behalf of Jim McCracken
Sent: Tuesday, March 08, 2022 1:54 PM
To: Marion Betts
Subject: Re: TCC Agenda

Hi Marty,

Thank you for doing that for us. Next tie I'll try to get it done in time for Krista to do it. Also, I would like to be reappointed for another term on the Conservation Commission. Thanks,
Jim

On Mon, Mar 7, 2022 at 9:53 AM Marion Betts <mbetts@thetfordvt.gov> wrote:

No problem Jim! I'll post it.

Martie Betts

Assistant to the Town Clerk & Selectboard

Town of Thetford

PO Box 126

Thetford Ctr. VT 05075

802-785-2922 X 120

From: Jim McCracken <jmcc211@gmail.com>
Sent: Sunday, March 06, 2022 3:21 PM
To: Marion Betts <mbetts@thetfordvt.gov>
Subject: TCC Agenda

Hi Martie,

How are you? Below is the agenda for the TCC meeting on Wednesday. Sorry it's so late. Do you mind posting both outside the door and on the

Marion Betts

From: Jeff Smith <bhollowforestry@gmail.com> on behalf of Jeff Smith
Sent: Friday, March 11, 2022 9:53 AM
To: mbetts@thetfordvt.gov
Subject: Conservation commission

Hi Martie,

I would like to be appointed for another term on the conservation commission.

Is notifying you all I need to do?

Thanks,

Jeff Smith

Butternut Hollow Forestry
1153 Tucker Hill Rd.
Thetford Center Vt. 05075
802-785-2615

Marion Betts

From: Thomas Ebert <tomebert88@gmail.com> on behalf of Thomas Ebert
Sent: Thursday, March 17, 2022 8:48 PM
To: lshen@thetfordvt.gov; mbetts@thetfordvt.gov
Cc: cc: Sara Cavin; kkarlson95@gmail.com; jcmcc211@gmail.com; bhollowforestry@gmail.com
Subject: Membership on the Conservation Commission - Tom Ebert

Town of Thetford Selectboard,

I am writing to express my interest in joining the town conservation commission. I have been a resident of the Upper Valley for 17 years. I happily moved to Thetford last August, I am eager to become involved in my new community and serve on this commission. I have recreated for years on private, federal, and town owned land in Thetford and appreciate the work of the commission to make these opportunities possible. Conservation ethic has been a constant throughout my life, from growing up on a small farm, to my education in Forestry and Biology, to my profession as the District Conservationist for the USDA NRCS in Orford. I am very interested in using my passion and knowledge to help meet the purposes of the Thetford Conservation Commission and serve my fellow townspeople.

Thank you for your consideration,

Tom Ebert
2327 Godfrey Rd.
603-923-3493

Marion Betts

From: Orin Pacht <orinpacht@gmail.com> on behalf of Orin Pacht
Sent: Tuesday, March 08, 2022 2:16 PM
To: Martie Betts
Subject: DRB reappointment

Hi Martie,

I'd love the opportunity to continue to serve the Town and be reappointed to another term on the DRB. I believe I sent this to the Selectboard last time but David Goodrich, as DRB liaison, asked me to send this to you. Please let me know if you/they need anything more!

Best,

Orin

--

Orin Pacht, he/him

Owner, Goldsmith, Craftsman, Metalsmith, Jeweler, Designer
Orin Pacht Designs

Marion Betts

From: Stephen Branchflower <stephen@smithandvansant.com> on behalf of Stephen Branchflower
Sent: Friday, March 11, 2022 11:55 AM
To: Sharon Harkay
Cc: Marion Betts
Subject: Fwd: Thetford Hill Historic Preservation Committee

Hi Sharon,

I am forwarding a letter of interest from Susan Thrane. As mentioned in her note below, Susan was on the Committee a number of years ago. Her love of historic buildings and knowledge of the Hill will prove to be a valuable addition to our Committee should the Select Board approve.

I don't have the email address for other Select Board members, so I am hoping you can forward this on to the appropriate people.

Thank you!

Best,

-Stephen

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Stephen Branchflower, AIA
Smith & Vansant Architects PC
129 South Main Street, Suite 104
White River Junction, VT 05001

T: [802.649.5515 x104](tel:802.649.5515)

W: <http://www.smithandvansant.com/>

Begin forwarded message:

From: Susan Thrane <swthrane@gmail.com>
Subject: Thetford Hill Historic Preservation Committee
Date: March 11, 2022 at 11:45:13 AM EST
To: Stephen Branchflower <stephen@smithandvansant.com>

Dear Stephen:

I would like to be considered to become a member of The Thetford Hill Historic Committee. I have lived on Thetford Hill since 1994, previously served for a short time on the committee and was a member of The Thetford Town Hall Committee twenty years ago.

With a background in history and law, I researched and wrote two books that can be found in our local library: County Courthouses of Ohio and State Houses, America's 50 State Capitol Buildings. I also served as a docent for The Vermont Division of Historic Preservation at Calvin Coolidge's Historic Site in Plymouth, Vermont and The Old Constitution House in Windsor, Vermont for many years.

Marion Betts

From: Stephen Branchflower <stephen@smithandvansant.com> on behalf of Stephen Branchflower
Sent: Monday, March 14, 2022 7:37 AM
To: selectboard@thetfordvt.gov
Cc: Marion Betts
Subject: Re: Historic Preservation Committee

Hello,

I am forwarding a letter of interest from Sean Boyce. I believe Sean's building experience within Historic Preservation districts and the fact that he lives within the Thetford Hill Historic Preservation overlay make him an ideal candidate to help serve on our Committee.

Thank you for your consideration.

Best,

-Stephen

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Stephen Branchflower, AIA
Smith & Vansant Architects PC
129 South Main Street, Suite 104
White River Junction, VT 05001

T: [802.649.5515 x104](tel:802.649.5515)

W: <http://www.smithandvansant.com/>

Begin forwarded message:

From: Sean Boyce <sboyce1776@gmail.com>
Subject: Historic Preservation Committee
Date: March 12, 2022 at 7:31:26 PM EST
To: Stephen Branchflower <stephen@smithandvansant.com>

Stephen,

Thank you for asking me to be on the Historic Preservation Committee. I have been in the building trades for most of my working life. Starting out in Sudbury, MA, and ending up on Nantucket Island where the Historic District Commission played a critical role in building projects. All the projects I led were subject to Historic District approval on the island. Originally Nantucket's historic district was solely the downtown area and then sometime in the 1980s, the town designated the entire island as a Historic District. The downtown area of Nantucket has one of the largest neighborhoods of pre-civil war era houses in the United States. I repaired and renovated a few in my 16-year career of contracting on Nantucket and I am very familiar with the care that goes into restoration and maintenance of antique homes.

When moving into the Academy Road house, I was happy to hear that Thetford Hill had a Historic preservation committee. I enjoyed interacting with you when you came to review my

renovation plan. I have first hand knowledge of the importance of maintaining a semblance of historic integrity and I am happy for this opportunity to contribute.

Best Regards,
Sean Boyce

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Sean Boyce
Home Renovation & Construction
Nantucket, MA
1-508-228-8312

Marion Betts

From: Stephen Branchflower <stephen@smithandvansant.com> on behalf of Stephen Branchflower
Sent: Thursday, March 17, 2022 10:35 AM
To: selectboard@thetfordvt.gov
Cc: Marion Betts
Subject: Fwd: throwing my hat in the ring

Hello,

I am forwarding a letter of interest from Greg Gundlach. I believe Greg's building experience, visual sensibilities, community involvement and the fact that he lives within the Thetford Hill Historic Preservation overlay make him an ideal candidate to help serve on our Committee.

Thank you for your consideration.

Best,

-Stephen

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Stephen Branchflower, AIA
Smith & Vansant Architects PC
129 South Main Street, Suite 104
White River Junction, VT 05001

T: [802.649.5515](tel:802.649.5515) x104

W: <http://www.smithandvansant.com/>

Begin forwarded message:

From: Greg G <greg@vermont3d.com>
Subject: **throwing my hat in the ring**
Date: March 16, 2022 at 11:08:19 PM EDT
To: Stephen Branchflower <stephen@smithandvansant.com>, Catherine Saunders <catherine.h.saunders@gmail.com>

I am interested in joining the Thetford Hill Historic Preservation Committee for many reasons.

Thetford Hill has been my home since we bought our property on Library Road in 2003, and we plan to live here for decades to come.

I have been on the other side of the review process when Leslie and I worked with architect Ann Wickham to design and build our new house on the property. I think that gives me a valuable perspective.

As a visual artist with a Master of Fine Arts degree I have taken quite a few architecture classes, and with more than 30 years of landlord and renovation experiences I am familiar with many aspects of design, construction and aesthetics.

I enjoy working with people in common community efforts as evidenced by my work with the Thetford Hill Fair, the Thetford Water Co-op, and the Tree Committee for the green.

If you feel I could contribute to the THHPC please let me know.

Sincerely,

Greg Gundlach

Marion Betts

From: James Thaxton <james.thaxton.01@gmail.com> on behalf of James Thaxton
Sent: Thursday, January 06, 2022 4:05 PM
To: DC Forbes
Cc: Marion Betts
Subject: Re: Jamie Thaxton

Follow Up Flag: Follow up
Flag Status: Flagged

Hi Martie and David,
Yes, I am happy to "stay on" but I do not think anything was formally done last year, so this may be the year for the official reappointment. If the Selectboard would like. :-)
Thank you,
Jamie

James L. Thaxton
565 Garey Rd.
East Thetford, VT 05043
(802) 785-4222

On Thu, Jan 6, 2022 at 11:05 AM DC Forbes <vtervuren@gmail.com> wrote:

Hi Martie,

We did email one another about this issue (I copied JT on the exchange), but neglected to ask him about it at our January 4 meeting :>/ ...I have a vague recollection that the topic was discussed at a TPC meeting within the past several months, when Jamie agreed to 'stay on' as Vice Chair of the Commission....

I'm copying Jamie on this message (at home and work) with the hope that we can resolve the question asap....

Thanks,
David

On Thu, Jan 6, 2022 at 10:46 AM Marion Betts <mbetts@thetfordvt.gov> wrote:

Hi,

I feel like we emailed about Jamie Thaxton (I show his term ending for PC in 2021), but my email program went through an archival process and some now appear to be missing.

I don't find anything in the Selectboard minutes either – was he reappointed in 2021?

Thanks,

M

Marion Betts

From: DC Forbes <vtervuren@gmail.com> on behalf of DC Forbes
Sent: Tuesday, March 08, 2022 1:15 PM
To: Elizabeth Horan
Cc: Thetford Selectboard; James Thaxton; james@estateandelderlawgroup.com; Thetford Planning
Subject: Re: DO YOU WISH TO BE REAPPOINTED?

Good afternoon,

I was recently made aware that my current term as the appointed Chair of the Thetford Planning Commission is set to expire this year (2022). James Thaxton - currently Vice Chair of the TPC - is in a similar situation with regard to his Planning Commission membership tenure....

Please consider this email message as my 'Letter Of Intent' to continue offering my service(s) as Chair of the Thetford Planning Commission, subject to review and discussion by both the Thetford Selectboard and current members of the Thetford Planning Commission. The approval of this voluntary reappointment application is, of course, subject to the collective judgement(s) of the members of the two (2) aforementioned Town bodies.

If permission is granted for my continued service, I will (as always) continue to apply my best effort(s) with respect to the betterment of Thetford and its environs going forward....

Sincerely,
David C. Forbes
Chair, Thetford Planning Commission

On Mon, Mar 7, 2022 at 7:48 PM Lilian Shen <lshen@thetfordvt.gov> wrote:

Dear Commission Members,

It has come to our attention that your term has expired.

If you wish to continue on your commission, please send an email to MARTIE BETTS : Marion Betts <mbetts@thetfordvt.gov>

by March 17th, so you can be re-appointed at the next selectboard meeting.

Thank you,
Li

Marion Betts

From: David Roth <dmr@thewakayagroup.com> on behalf of David Roth
Sent: Tuesday, January 18, 2022 2:34 PM
To: Douglas Tifft; Thetford Selectboard
Cc: Sharon Harkay; Bryan R Gazda; Marion Betts
Subject: Re: reappointment to the Treasure Island Exploratory Committee

Thank you for writing this and for all your exceptional work on the Committee, Doug - you are a valued colleague and vital member of the Treasure Island community...

To the Selectboard - I would like to echo Doug's comments and also request reappointment to the Committee. The past year (as outlined in our annual report and Town Meeting documents) has been exceptionally productive and we look forward to so much more in the months and years ahead...

Please advise if there are any questions and thank you for this important opportunity to be of service.

Best,
-David Roth

On Sat, Jan 15, 2022, 11:01 AM Douglas Tifft <dtifft.redwing@gmail.com> wrote:

TO: Thetford Selectboard Members

FROM: Doug Tifft

I am writing to request reappointment to the Treasure Island Exploratory Committee for the coming year. I feel that we have made a good start fulfilling your charge: "To bring proposals forward to the Selectboard to address the financial, recreational, and conservation needs of the facility." I hope that my continued involvement will help the committee begin to realize the objectives we recently outlined in our draft master plan and vision statement. In 2022 I am particularly focused on establishing nature trails on the underutilized north and south ends of the property; working closely with Lakewise to plant shoreline vegetation to decrease erosion and run-off; and sponsoring nature-related programming to expand the use of Treasure Island year round while educating the public on the health of Lake Fairlee.

Thank you for considering my request. As one of two non-residents on the committee, I am especially beholden to your inclusive vision to support this unique regional asset through partnership with neighboring towns.

On Sat, Jan 15, 2022, 11:01 AM Douglas Tifft <dtifft.redwing@gmail.com> wrote:

TO: Thetford Selectboard Members

FROM: Doug Tifft

I am writing to request reappointment to the Treasure Island Exploratory Committee for the coming year. I feel that we have made a good start fulfilling your charge: "To bring proposals forward to the Selectboard to address the financial, recreational, and conservation needs of the facility." I hope that my continued involvement will help the committee begin to realize the objectives we recently outlined in our draft master plan and vision statement. In 2022 I am particularly focused on establishing nature trails on the underutilized north and south ends of the property; working closely with Lakewise to plant shoreline vegetation to decrease erosion and run-off; and sponsoring nature-related programming to expand the use of Treasure Island year round while educating the public on the health of Lake Fairlee.

Thank you for considering my request. As one of two non-residents on the committee, I am especially beholden to your inclusive vision to support this unique regional asset through partnership with neighboring towns.

Doug Tifft
2665 VT Route 244
Fairlee, VT 05045
(802) 333-4174
email: dtifft.redwing@gmail.com

Marion Betts

From: AJ Kemon <ajkemon@comcast.net> on behalf of AJ Kemon
Sent: Sunday, February 27, 2022 4:04 PM
To: mbetts@thetfordvt.gov
Subject: Reappointment to TI committee

Follow Up Flag: Follow up
Flag Status: Flagged

Hi Martie-

I would like to be reappointed to the Committee. I have been taking the minutes and forwarding them to David Roth, and cc the rest of the committee, Sharon and Bryan. I was assuming that David was posting them. No one asked me to. I guess we better get a few things squared away. Allot of the people in that committee also belong to LFA and they run a looser operation-haha Best, AJ

Sent from my iPhone

Marion Betts

From: Megan Dubuque <megan.dubuque@oesu.org> on behalf of Megan Dubuque
Sent: Sunday, February 27, 2022 3:10 PM
To: Marion Betts
Subject: Desire to be re-appointed to TI Committee

Follow Up Flag: Follow up
Flag Status: Flagged

Good afternoon,
I am writing to inform you that I would love the opportunity to serve on the Treasure Island committee again this year.
Thank you,
Megan Dubuque

Marion Betts

From: Luke Stepno <steppy.vt@gmail.com> on behalf of Luke Stepno
Sent: Wednesday, March 02, 2022 8:50 PM
To: selectboard@thetfordvt.gov; Marion Betts
Subject: Desire to Be Re-appointed - Treasure Island Exploratory Committee

Dear Thetford Selectboard,

I am currently a member of the Treasure Island Exploratory Committee and I am requesting to continue to serve. I originally joined in late 2020 to help facilitate master planning for the future but unfortunately due to unforeseen circumstances, our committee has only just started working on a long-term visioning plan. I've enjoyed helping the group, especially with my design background - my graphics and maps are really advancing our discussions. I'm looking forward to working more with Bryan and seeing some exciting things happen at TI - it's a real gem for our community!

Best regards,
Lucas Stepno

Marion Betts

From: Sharon Harkay <sharkay@thetfordvt.gov> on behalf of Sharon Harkay
Sent: Tuesday, March 08, 2022 10:31 AM
To: Marion Betts
Subject: Fwd: My committees

----- Forwarded message -----

From: Dale Gephart <dalegep@gmail.com>
Date: Fri, Jan 14, 2022 at 10:12 AM
Subject: My committees
To: <selectboard@thetfordvt.gov>

Hello Selectboard.

If you like, please renew my committee appointments to the following:

Thetford Elder Network 3 years 2025

Treasure Island Explorers Committee 1 year 2023

-
Thank you for all the work you do!

I plan to continue to volunteer on the Board of the Ompompanoosuc Community Trust and on the Water Quality Action Committee of the Lake Fairlee Association..... Inshallah

Dale Gephart MD
Robinson Hill Road
Post Mills

Marion Betts

From: Jim Zien <jhzien@gmail.com> on behalf of Jim Zien
Sent: Friday, March 11, 2022 9:20 AM
To: Sharon Harkay
Cc: David Roth; Marion Betts
Subject: Re: Letter of Interest Needed

Follow Up Flag: Follow up
Flag Status: Completed

To the Thetford Selectboard,

Please renew my status as a member of the Treasure Island Advisory Committee.

Thank you,
Jim Zien
PO Box 166
128 Houghton Hill Road
802-222-1060

On Tue, Mar 8, 2022 at 10:33 Sharon Harkay <sharkay@thetfordvt.gov> wrote:

Hi Jim,

Did you want to remain on the Treasure Island committee for 2022? If so, could you please email your letter of interest to me, David Roth, and Martie Betts by March 17th? If you don't want to, please let the three of us know that instead?

Thanks so much,
Sharon



Town of Thetford Vermont

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Selectboard Re-Organizational Meeting *Draft* Minutes

Thetford Town Offices

(w/Virtual Attendance Option)

Monday, March 7, 2022 7:00 PM

Selectboard members present: Mary Bryant, David Goodrich, Sharon Harkay, Li Shen, Steve Tofel

Others present: Town Manager Bryan Gazda, Selectboard Assistant Martie Betts, Stantec representative Bryan Ruoff, Town Clerk & Treasurer Tracy Borst (via Zoom)

7:01pm – Call to Order, Town Manager

1. Election of Selectboard Chair – Town Manager presides

Motion by Mary Bryan to appoint Sharon Harkay as Selectboard Chair. Sharon accepts the nomination. **VOTE** by Roll Call; Mary Bryant – in favor, Steve Tofel – in favor, David Goodrich – in favor, Li Shen – in favor, Sharon Harkay – in favor. **Motion passed.**

2. Election of a Vice Chair

Motion by Steve Tofel to appoint Li Shen as Selectboard Vice-Chair. Li accepts the nomination. **VOTE** by Roll Call; Mary Bryant – in favor, Steve Tofel – in favor, David Goodrich – in favor, Sharon Harkay – in favor, Li Shen – in favor. **Motion passed.**

3. Appointment of Authorized Signatories 24 V.S.A. §1623(a)(1)

Motion by Sharon Harkay that in the absence of a regular Selectboard meeting warrants can be signed by the Selectboard Chair or Vice-Chair, with all warrants presented to the Selectboard as whole at the next Selectboard meeting. **All in favor (5-0-0) Motion passed.**

4. Designation of the Paper of Record

Motion by Mary Bryant to approve the Journal Opinion as the official newspaper of record. **All in favor (5-0-0) Motion passed.**

5. 2022 Selectboard Rules of Procedure, including Scheduling of Regular Selectboard Meetings

The Selectboard discussed D. Agendas, item #2, the designation of locations to post the agendas. The Selectboard agreed to designate the Town Hall and Thetford Village store as the locations for physical posting of agendas, and the Town Website and Thetford Listserv as the locations for electronic posting of agendas. The Selectboard Assistant was instructed to also post physical agendas for the Selectboard at Bakers in Post Mills, the Thetford Hill Post Office and Wing's Market in East Thetford.

These locations are also listed under E. Meetings, item #2, and will be updated accordingly. The Selectboard also discussed under E. Meetings, item #4, what type of meeting they would like to hold; virtual, in-person with virtual option, or hybrid- combining virtual and in-person for both members and the public. The Selectboard agreed to continue hybrid meetings with



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1 Selectboard members meeting in-person but having a virtual option for members if needed, and
2 for the public.

3

4 **6. Appointment of Selectboard Liaisons**

5 Sharon suggested that with a Town Manager form of government, all community organizations
6 should now go to Bryan with any questions or concerns. The Selectboard agreed, and
7 Selectboard liaisons were determined for the ten town committees and commissions.

8 The liaisons will now contact committee and commission members whose terms are expiring to
9 check for interest in continuing with their positions. A letter of interest should be submitted to
10 the Selectboard, with a copy to the Selectboard Assistant.

11

12 **7. Scheduling and Structuring of the Selectboard Meeting of Annual Priorities**

13 The Selectboard agreed to have their meeting of annual priorities scheduled for April 4th. There
14 will be a Google document for the public to express their opinions on what the priorities should
15 be. Deadline for submission of ideas will be March 25th.

16

17 **8. Town Manager Report – Bryan Gazda**

18 **1. DPW New Hire**

19 Neil Rich has been hired to fill the vacant 5th position. Neil has worked with the town of
20 Norwich for over 30 years and brings that experience to his position with Thetford.

21 **2. Donation of 400 N95 Masks**

22 Bryan accepted a donation of 400 N95 masks and would like to offer 200 to any organization(s)
23 that might need them.

24 **3. Zoom Link Change**

25 In order to limit the possibility of virtual disruption at the Selectboard meetings, a new Zoom
26 link will be created for the next meeting. This will be done with more regularity to prevent
27 security issues.

28 **4. Tentative Vermont EM Training**

29 Bryan said this training is tentatively set for mid-April and any Selectboard member who would
30 like to attend should let him know. Bryan will be taking the training as will Chief Scruggs and
31 Dale Lewis, DPW Foreman.

32 **5. Other**

33

34 **9. Public Comment**

35 Mary Bryant welcomed David Goodrich to the Selectboard.

36

37 **10. 2022 Latham Road Design and Construction Engineering Services w. Stantec**

38 Bryan Ruoff gave an overview of the services documents presented for the Latham Road project.
39 **Motion** by David Goodrich to accept the Stantec proposal for the 2022 Latham Road Design and
40 Construction Engineering Services and to make Town Manager Bryan Gazda the signatory. **All**
41 **in favor (5-0-0) Motion passed.**

42

43

44



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11. Revisit Town Mask Mandate

Sharon Harkay said that based on new CDC guidance and local COVID numbers, she would like to rescind the town mask mandate effective at midnight. The Selectboard discussed briefly. **Motion** by Sharon Harkay to rescind the town mask mandate, effective at midnight this night. **VOTE** by roll call; Mary Bryant – in favor, Steve Tofel – in favor, Li Shen – in favor, David Goodrich – in favor, Sharon Harkay – in favor. **Motion passed.** Tracy Borst, who attended via Zoom from a work-related conference, asked if the mask mandate would remain in place at municipal locations, such as Town Hall. Bryan said they would keep the mask requirement at Town Hall until he can meet with Tracy on Wednesday. This would also include the Department of Public Works facility. Sharon commented that businesses and other locations can continue to require masks at their locations, if desired.

12. Warrants and Minutes

Motion by Sharon Harkay to accept the Selectboard meeting minutes of February 21st, 2022, the Informational Hearing minutes of February 21st, 2022, and the Informational Hearing minutes of February 26th, 2022, as presented. **All in favor (5-0-0) Motion passed.**

| | |
|-------|-------------|
| #9.1 | \$116.00 |
| #10.1 | \$2,147.10 |
| #5.2 | \$10,622.31 |
| #4A.4 | \$4,826.18 |
| #11.1 | \$91,052.53 |
| #12.3 | \$3,933.95 |
| #4.4 | \$20,406.10 |

Motion by Li Shen to accept the warrants from the week of February 21st, 2022 (virtual meeting only) and the current warrants as presented. **All in favor (5-0-0) Motion passed.**

13. Adjourn

Motion by Steve Tofel to adjourn the Selectboard meeting at 8:32 PM. **All in favor (5-0-0) Motion passed.**