



Town of Thetford Vermont

3910 Vermont Route 113 • P.O. Box 126 • Thetford Center, VT 05075
802-785-2922 • thetfordvermont.us

Selectboard Re-Organizational Meeting *Draft* Agenda

– Online Only –

March 8, 2021 7:00 pm

Please note Section 6 of H.681, signed into law on March 30th, 2020, for the temporary suspension of designated physical meeting location requirements.

To connect to Zoom via computer: <https://us02web.zoom.us/j/88122490498>

To connect via phone only: +1 (646) 558 8656 | Meeting ID: 881 2249 0498

7:00pm – Call to Order by Town Manager

1. Swearing in of Newly Elected Selectboard Members by Town Clerk
2. Annual Reorganization & Business of the Selectboard
 - Election of a Selectboard Chair, presided over by the Town Manager
 - Election of a Vice-Chair
 - Appointment of Authorized Signatories, 1 V.S.A. § 1623(a)
 - Designation of the Paper of Record
 - Scheduling of Regular Selectboard Meetings
 - 2021 Selectboard Rules of Procedures
3. Appointment of Officers, Committee & Commission Members
4. Appointment of Selectboard Liaisons, as necessary
5. Scheduling and Restructuring of the *Selectboard Annual Retreat*
6. Town Manager Report
7. Public Comment
8. Upcoming Agendas
9. Warrants and Minutes
10. Adjourn



Town of Thetford Vermont

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Town of Thetford Selectboard 2020 Rules of Procedure

A. PURPOSE

The Selectboard of the Town of Thetford is required by law to conduct its meetings in accordance with the Vermont Open Meeting Law (1 V.S.A. §§ 310-314). Meetings of the Selectboard of the Town of Thetford must be open to the public at all times, except as provided in 1 V.S.A. § 313.

B. APPLICATION

This policy setting forth rules of procedure shall apply to the Selectboard of the Town of Thetford, which is referred to below as “the body.” These rules shall apply to all regular, special, and emergency meetings of the body.

C. ORGANIZATION

1. The body shall annually elect a chair and a vice chair. The chair of the body or, in the chair’s absence, the vice chair shall preside over all meetings. If both the chair and the vice chair are absent, a member selected by the body shall act as chair for that meeting.
2. The presiding member shall preserve order in the meeting and shall regulate its proceedings by applying these rules and making determinations about all questions of order or procedure.
3. A majority of the members of the body shall constitute a quorum. If a quorum of the members of the body is not present at a meeting, no meeting shall take place.
4. No single member of the body shall have authority to represent or act on behalf of the body unless, by majority vote, the body has delegated such authority for a specific matter at a duly-noticed meeting and such delegation is recorded in the meeting minutes.
5. Motions made by members of the body *do not* require a second. The chair of the body may make motions and may vote on all questions before the body. A motion will only pass if it receives the votes of a majority of the total membership of the body.
6. There is no limit to the number of times a member of the body may speak to a question. Motions to close or limit debate will be entertained.

7. A roll call vote is required for votes that are not unanimous.
8. Meetings may be recessed to a certain time and place.
9. These rules may be amended by majority vote of the body, and must be readopted annually.

D. AGENDAS

1. Each regular and special meeting of the body shall have an agenda. Those who wish to be added to the meeting agenda shall contact the chair or the Town Manager to request inclusion on the agenda. The chair shall determine the final content of the agenda.
2. At least 48 hours prior to a regular meeting, and at least 24 hours prior to a special meeting, a meeting agenda shall be posted in or near the municipal office and at the following designated public places in the municipality: Baker's General Store in Post Mills, Wings Market in East Thetford and the United States Post Office of Thetford Hill. At least 48 hours prior to a regular meeting, and at least 24 hours prior to a special meeting, a meeting agenda shall be posted on the official Town website. The agenda must also be made available to any person who requests an agenda prior to or during the meeting.
3. All business shall be conducted in the same order as it appears on the noticed agenda, except that any addition to or deletion from the noticed agenda must be made as the first act of business at the meeting. No additions to or deletions from the agenda shall be considered once the first act of business at the meeting has commenced. Any other adjustment to the noticed agenda, for example, changing the order of business, postponing or tabling actions, may be made by majority vote of the body.

E. MEETINGS

1. Regular meetings shall take place on every Monday of each month at 7pm at the Town of Thetford Town Hall, 3910 Route 133, Thetford Center, VT.
2. Special meetings shall be publicly announced at least 24 hours in advance by giving notice to all members of the body unless previously waived; to an editor, publisher or news director, or radio station serving the area; and to any person who has requested notice of such meetings. In addition, notices shall be posted in the municipal clerk's office and at the following designated places in the municipality: Baker's General Store in Post Mills, Wings Market in East Thetford and the United States Post Office of Thetford Hill.
3. Emergency meetings may be held without public announcement, without posting of notices, and without 24-hour notice to members, provided some public notice thereof is given as soon as possible before any such meeting. Emergency meetings may be held only when necessary to respond to an unforeseen occurrence or condition requiring

immediate attention by the public body.

4. A member of the body may attend a regular, special, or emergency meeting by electronic or other means without being physically present at a designated meeting location, so long as the member identifies him or herself when the meeting is convened, and is able to hear and be heard throughout the meeting. Whenever one or more members attend electronically, voting that is not unanimous must be done by roll call. If a quorum or more of the body attends a meeting (regular, special, or emergency) without being physically present at a designated meeting location, the agenda for the meeting shall designate at least one physical location where a member of the public can attend and participate in the meeting. At least one member of the body, or at least one staff or designee of the body, shall be physically present at each designated meeting location.

F. PUBLIC PARTICIPATION

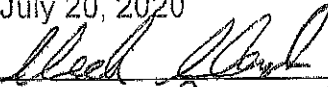
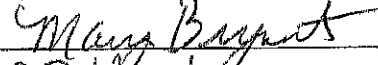


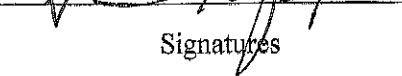
Meetings of the body are held in public, but are not meetings of the public. 1 V.S.A. §312(h) states: *At an open meeting, the public shall be given a reasonable opportunity to express its opinion on matters considered by the public body during the meeting, as long as order is maintained. Public comment shall be subject to reasonable rules established by the Chairperson. This subsection shall not apply to quasi-judicial proceedings.*

1. Members of the public may request permission to comment on an agenda item at any time by raising their hand.
2. Members of the public must be acknowledged by the presiding member before speaking.
3. Members of the public must identify themselves before commenting.
4. Comments by the public must be addressed to the body as a whole, and not to any individual member of the body or public.
5. If a member of the public has already commented on a topic, she or he may not be acknowledged again until others have first been given the opportunity to comment.
6. In the interest of maintaining the pace of the meeting, the presiding member may ask any member of the public who has already spoken to limit additional comments to new ideas or opinions.
7. In the interest of maintaining the pace of the meeting, members of the public may not comment for more than 3 (three) minutes at a time, unless granted more time by the presiding member or a majority vote of the body.
8. Order and decorum shall be observed by all persons present at the meeting. Neither members of the body nor public shall delay or interrupt the proceedings or the pace of the

meeting, or interrupt or disturb any member while speaking.

- 9. Members of the body and public are prohibited from making personal, impertinent, threatening, or profane remarks.
- 10. Members of the public who repeatedly violate these rules may be denied the right to comment. Members of the public who become disorderly may be asked to leave the meeting, or, failing to leave, may be removed from the meeting by law enforcement.

Amended on July 20, 2020






 Signatures

Entered into record on
8/13/2020
 Date MB

THETFORD ELECTED OFFICIALS

[term expires in "()"]

Cemetery Commissioners – 3 year		
Sam Eaton ('21) ('24)	333-9232	sam56short@gmail.com
Mark McMahon Michael Watson ('22)	603-667-0335	MoMMc5@aol.com
Richard Landry ('23)	802-356-9664	Rich.Landry.414@gmail.com
Justices of the Peace – 2 year		
Richard Balagur	785-4514	richard@balagur.com
Martie Betts	299-5293	Martieb2018@gmail.com
Wendy Cole	785-2698	Wendycole723@gmail.com
Jessica Eaton	333-9491	Krash537@hotmail.com
Margaret Gilmore	785-4909	mouxgie@gmail.com
David Goodrich	785-2170	Davidgoodrich73@yahoo.com
Greg Kasten	785-2970	greg@doctorkasten.com
Bill Keegan	333-9372	Bill.b.keegan@gmail.com
Orin Pacht	345-7146	orinpacht@gmail.com
Listers – 3 year		
Sean Boyce ('21) ('24)	785-2922	listers@thetfordvt.gov
Diane Osgood ('23)	785-2922	listers@thetfordvt.gov
Janet Stowell ('22)	785-2922	listers@thetfordvt.gov
Representatives for Orange-Windsor		
Tim Briglin	785-2414	tbriglin@leg.state.vt.us
James Masland	785-4146	jmasland@leg.state.vt.us
School Directors – 2 & 3 year		
Julie Acker ('23)	785-2449	jacker.vt@gmail.com
Charlie Buttrey ('22)	785-4005	charliebuttrey@yahoo.com
Shannon Darrah, Chair ('22)	291-4470	shabbott88@gmail.com
Donna Pluta ('21) ('24) ('23)		
Megan Snider ('21) ('24)		
School Moderator – 1 year		
Michael Kiess ('22)	299-5864	michaelkiessvt@gmail.com

Selectboard – 2 & 3 year		selectboard@thetfordvt.gov
Mary Bryant ('22)	785-4512	mbryant@thetfordvt.gov
Nick Clark, Chair ('22)	359-3142	nclark@thetfordvt.gov
Sharon Harkay ('21)-('23)	785-4924	sharkay@thetfordvt.gov
Li Shen, Vice-Chair ('21)-('24)	785-4950	lshen@thetfordvt.gov
Steve Tofel ('23)	649-2934	stofel@thetfordvt.gov
Martie Betts – Selectboard Assistant, Appointed		sba@thetfordvt.gov
Senator-Orange County		
Mark MacDonald	433-5867	mmacdonald@leg.state.vt.us
Sheriff of Orange County		
Bill Bohnyak	685-4875	wbohnyak@orangecountyvt.gov
Town Clerk – 3 year		
Tracy Borst ('22)	785-2922	townclerk@thetfordvt.gov
Town Moderator – 1 year		
Michael Kiess ('22)	299-5864	michaelkiessvt@gmail.com
Town Treasurer– 3 year		
Tracy Borst ('23)	785-2922	treasurer@thetfordvt.gov
Trustees of Trust Funds – 3 year		
Priscilla Hall ('23)	333-4077	
J. Rick Hoffman ('22)	785-2438	
Joe Tofel ('21)-('24)	649-1434	

APPOINTED OFFICERS

Animal Control Officer – 1 Year		
Susan Arnold	785-4248	aco@thetfordvt.gov
Assistant Town Clerk		
Martie Betts	785-2922	mbetts@thetfordvt.gov
Assistant Treasurer		
Kristie Wadsworth	785-2922	kwadsworth@thetfordvt.gov
Conservation Commission – 3 Year		
Steve Lehman, Chair ('22)	299-1914	Slehman616@gmail.com
Jim McCracken, Vice-Chair ('22)	785-2925	Jcmcc211@gmail.com
Sue Tallman ('21), Secretary	785-4579	Sue.tallman@gmail.com
Sue Fritz ('21)		
Sara Cavin ('21)		
Katherine Milligan ('23)	785-4106	
Jeff Smith ('22)	785-2615	bhollowforestry@gmail.com
Connie Snyder ('22)	785-2729	c.crovosnyder@gmail.com
Development Review Board – 3 Year		
Jesse Anderson, Vice Chair ('23)	917-407-5116	vermontian@gmail.com
Bill Bridge ('23)	785-2964	unharried@gmail.com
Angela McCanna ('24)	333-3030	angiemccanna@gmail.com
Orin Pacht ('22)	345-7146	orinpacht@gmail.com
Tim Taylor, Chair ('21)	333-9248	tim.taylor@crossroadfarm.com
Alternate - Vacant		
DPW Foreman		
Dale Lewis	785-4679	dlewis@thetfordvt.gov
Emergency Management Director - 1 Year		
Mariah Whitcomb	802-291-1445	emd@thetfordvt.gov
Energy Committee – 3 Year		
Mary Bryant		
Chuck Cole		
Dennis Donahue		
Chris Hebb ('22)	333-9689	Chris.Hebb@gmx.com
Michael Kiess, Chair ('22)	299-5864	michaelkiessvt@gmail.com
Erica Ko ('24)	917-407-5116	ericako@gmail.com
Joel Legunn ('21)	785-3041	joel.legunn@gmail.com
Alice Stewart ('23)	785-3087	AFS@myfairpoint.net
Tom Ward ('24)		Tom.ward3@gmail.com
Fire Warden – 1 Year		

Chad Whitcomb ('21)	333-4123	chad@whitombwelding.com

Greater UV Solid Waste District Representative – 1 Year		
Vacant (1)		
Health Officer – 1 Year		
Mariah Whitcomb	291-1445	emd@thetfordvt.gov
Historian – 3 Year		
Marshall Van Norden ('21)	333-4574	

Historic Preservation Committee (5) - 3 Year		
Stephen Branchflower, Chair ('23)	785-2667	stephen@smithandvansant.com
Doug Miller, Sec ('22)	802-299-6458	firstlightrenovations@gmail.com
Catherine Saunders ('21)		Catherine.saunders@gmail.com
Vacant (2)		
Planning Commission (5) – 3 Year		
Liz Ryan Cole ('23)	785-4124	lizryancole@me.com
Jamie Thaxton, Vice Chair ('21)	785-4222	james.thaxton.01@gmail.com
Dean Whitlock ('22)	785-2012	boatman@deanwhitlock.com
David Forbes, Chair ('22)	333-4329	vtervuren@gmail.com
Didi Pershouse ('24)	603-252-1930	Didi.pershouse@gmail.com
Michael Snow ('24)		
Police Department		
Michael Evans, Police Chief	785-2200	michael.evans@vermont.gov
Stuart Rogers, Patrol Officer	785-2200	stuart.rogers@vermont.gov
Michael Scruggs, Patrol Officer	785-2200	michael.scruggs@vermont.gov
Judith Powell, Administrative Assistant		
Recreation Advisory Council (7) – 3 YR		
Sara Ecker, Chair ('21)	785-4486	
Charlotte Rutledge ('23)		
Nathan Hill ('21)		
Andy McGovern ('23)		
Joseph Deffner ('23)		
Stefanie Gulick ('21)		
Stacy Barton ('22)		
Megan Dubuque ('23)		
Recreation Coordinator		
Vacant (1)		
Senior & Affordable Housing Committee - 3 Year		
Sarah Martel ('23)	785-2018	
Tim McCosker ('23)	785-4186	

Pippa Drew ('23)	333-4308	
Thetford Elder Network		
Jody Biddle, Chair	785-4508	
Betty Campbell	785-2407	
Sue Gault, Secretary	785-2805	
Dale Gephart, Vice-Chair	333-9748	
Priscilla (Pril) Hall	222-7885	
Cathy Newbury	785-3136	
Sue Rump	785-4029	
Inge Trebitz	785-2129	
Town Service Officer - 1 Year		
Jessica Eaton ('21)	333-9491	Krash537@hotmail.com
Tree Warden - 1 Year		
Bill Murphy ('21)	603-252-6315	arborkiller@icloud.com
Tri Town Commission – 3 Year		
Jessica Eaton ('23)	333-9491	Krash537@hotmail.com
Melissa Krzal ('23)		Merillin34@yahoo.com
Li Shen	785-4950	lshen@thetfordvt.gov
Two Rivers-Ottawquechee RPC – 1 YR		
Jesse Anderson	917-407-5116	Appointed by Joint Energy Committee 11.9.20 vermontian@gmail.com
Upper Valley Ambulance – 1 Year		
David Goodrich	785-2170	Davidgoodrich73@yahoo.com
Zoning Administrator – 3 Years		
Diane Osgood ('24)	785-2922	Zoning@thetfordvt.gov
Notaries Public		
Martie Betts	299-5293	
Wendy Cole	785-2698	
Kate Cone	785-2964	
Lynn J. Daley	785-4336	
Emily S. Davis	649-2729	
Dana C. Grossman	785-4074	
Daniel F. Grossman	785-4074	
Mary M. Hathorn	333-9176	
Lynn Irwin	785-4581	
Rick Maynard	333-9130	
Diane C. Osgood	522-9376	
Susie Weider	785-4014	

Name of Official/Member	Contact Date	Response
Conservation:		
Sue Tallman		
Sue Fritz		
Sara Cavin		
Development Review Board:		
Tim Taylor		2/7
Orin Pacht		
(Alternate Vacant)		
Energy Committee:		
<i>New committee members Term Length?</i> Erica Ko, Tom Ward		
Joel Legunn		
Fire Warden:		
Chad Whitcomb		
GUVSWD Representative:		
Vacant		
Historian:		
Marshall Van Norden		
Planning Commission:		
Jamie Thaxton		
<i>No term limit date for:</i>	Didi Pershouse	Michael Snow
Recreation Advisory Committee:		
Sara Ecker		
Nathan Hill		
Stephanie Gulick		
<i>No term limit date for:</i>	Charlotte Rutledge, Jo Deffner	Megan Dubuque
Town Service Officer:		
Jessica Eaton		
<i>Others without Term Limits:</i> <u>EMS Director & Health Officer</u> – Mariah Whitcomb <u>Tri-Town Commission members</u> – Jessica Eaton, Missy Krzal, Li Shen <u>TRORC Rep</u> – Jesse Anderson <u>Upper Valley Ambulance</u> – David Goodrich		

Marion Betts

From: Sue Tallman <sue.tallman@gmail.com> on behalf of Sue Tallman
Sent: Friday, March 05, 2021 11:20 AM
To: Marion Betts
Subject: Re: Selectboard Re-Appointments

Hi Marti,
Yes, I would like to be reappointed.
Thank you
Sue

On Thu, Mar 4, 2021 at 10:51 AM Marion Betts <mbetts@thetfordvt.gov> wrote:

Hi everyone!

The Selectboard is planning their annual re-organization meeting for Monday, March 8th.

Please let me know if you are interested in being reappointed to your role(s), and, if so, send me an email response indicating your interest by Friday at noon so I can get it into the meeting packet. See below for expiring positions.

Let me know if you have any questions!

Take care,

Martie

Conservation:
Sue Tallman
Sue Fritz
Sara Cavin
Development Review Board:
Tim Taylor
(Alternate Vacant)
Energy Committee:
Joel Legunn
Fire Warden:
Chad Whitcomb
Historian:
Marshall Van Norden
Planning Commission:
Jamie Thaxton
Recreation Advisory Committee:
Sara Ecker

Marion Betts

From: Tim Taylor <tim.taylor@crossroadfarm.com> on behalf of Tim Taylor
Sent: Sunday, February 07, 2021 10:44 AM
To: sba@thetfordvt.gov
Subject: Reappointment to the DRB

Categories: Follow Up, Selectboard

Hello Select Board,

I am writing asking to be reappointed to the Development Review Board. I have enjoyed serving the last 17 years as well as back in the late 1980s.

Thank you for your consideration.

Tim

Sent from my iPad

Marion Betts

From: Sara Ecker <sara.ecker10@gmail.com> on behalf of Sara Ecker
Sent: Thursday, March 04, 2021 1:53 PM
To: Marion Betts
Subject: Re: Selectboard Re-Appointments

Categories: Selectboard, Follow Up

Hello
I would like to stay on as a RAC member.

Thank you
Sara

On Thu, Mar 4, 2021, 10:51 AM Marion Betts <mbetts@thetfordvt.gov> wrote:

Hi everyone!

The Selectboard is planning their annual re-organization meeting for Monday, March 8th.

Please let me know if you are interested in being reappointed to your role(s), and, if so, send me an email response indicating your interest by Friday at noon so I can get it into the meeting packet. See below for expiring positions.

Let me know if you have any questions!

Take care,

Martie

Conservation:
Sue Tallman
Sue Fritz
Sara Cavin
Development Review Board:
Tim Taylor
(Alternate Vacant)
Energy Committee:
Joel Legunn
Fire Warden:
Chad Whitcomb
Historian:
Marshall Van Norden
Planning Commission:
Jamie Thaxton

Marion Betts

From: Stefanie Dyke <stefanie_dyke@yahoo.com> on behalf of Stefanie Dyke
Sent: Thursday, March 04, 2021 2:04 PM
To: mbetts@thetfordvt.gov
Subject: Re: Selectboard Re-Appointments

Yes I would like to stay in this role. We have many more members than what is listed. I think this is the first in many years that I've been asked this question.

Thank you,
Stefanie

Sent from Yahoo Mail on Android

On Thu, Mar 4, 2021 at 11:15 AM, Marion Betts
<mbetts@thetfordvt.gov> wrote:

Hi Stefanie!

The Selectboard is planning their annual re-organization meeting for Monday, March 8th.

Please let me know if you are interested in being reappointed to your role(s), and, if so, send me an email response indicating your interest by Friday at noon so I can get it into the meeting packet. See below for expiring positions.

Let me know if you have any questions!

Take care,

Martie

Conservation:
Sue Tallman
Sue Fritz
Sara Cavin
Development Review Board:
Tim Taylor
(Alternate Vacant)
Energy Committee:
Joel Legunn
Fire Warden:
Chad Whitcomb
Historian:
Marshall Van Norden
Planning Commission:
Jamie Thaxton

Marion Betts

From: Jessica Eaton <krash537@hotmail.com> on behalf of Jessica Eaton
Sent: Thursday, March 04, 2021 4:37 PM
To: Marion Betts
Subject: Re: Selectboard Re-Appointments

Yes please
Jessica

Get [Outlook for iOS](#)

From: Marion Betts <mbetts@thetfordvt.gov>
Sent: Thursday, March 4, 2021 10:50:59 AM
To: sue tallman@gmail.com <sue.tallman@gmail.com>; joel.legunn@gmail.com <joel.legunn@gmail.com>; Chad Whitcomb <chad@whitcombwelding.com>; Marshall Van Norden <Gmkarate@hotmail.com>; Catherine Saunders <catherine.h.saunders@gmail.com>; james.thaxton.01@gmail.com <james.thaxton.01@gmail.com>; Sara Ecker <sara.ecker10@gmail.com>; Jessica Eaton <krash537@hotmail.com>; arborkiller@icloud.com <arborkiller@icloud.com>; vermontian@gmail.com <vermontian@gmail.com>; David Goodrich <davidgoodrich73@yahoo.com>
Cc: Nick Clark <nclark@thetfordvt.gov>; Bryan Gazda <bgazda@thetfordvt.gov>
Subject: Selectboard Re-Appointments

Hi everyone!

The Selectboard is planning their annual re-organization meeting for Monday, March 8th. Please let me know if you are interested in being reappointed to your role(s), and, if so, send me an email response indicating your interest by Friday at noon so I can get it into the meeting packet. See below for expiring positions.

Let me know if you have any questions!

Take care,
Martie

Conservation:
Sue Tallman
Sue Fritz
Sara Cavin
Development Review Board:
Tim Taylor
(Alternate Vacant)
Energy Committee:
Joel Legunn
Fire Warden:
Chad Whitcomb
Historian:
Marshall Van Norden
Planning Commission:
Jamie Thaxton
Recreation Advisory Committee:

Marion Betts

From: Jesse Anderson <vermontian@gmail.com> on behalf of Jesse Anderson
Sent: Thursday, March 04, 2021 10:56 AM
To: Marion Betts
Subject: Re: Selectboard Re-Appointments

Hi Martie,

I'll continue being the TRORC rep, unless someone else wants it.

thanks!

Best,

Jesse

On Thu, Mar 4, 2021 at 10:51 AM Marion Betts <mbetts@thetfordvt.gov> wrote:

Hi everyone!

The Selectboard is planning their annual re-organization meeting for Monday, March 8th.

Please let me know if you are interested in being reappointed to your role(s), and, if so, send me an email response indicating your interest by Friday at noon so I can get it into the meeting packet. See below for expiring positions.

Let me know if you have any questions!

Take care,

Martie

Conservation:
Sue Tallman
Sue Fritz
Sara Cavin
Development Review Board:
Tim Taylor
(Alternate Vacant)
Energy Committee:
Joel Legunn
Fire Warden:
Chad Whitcomb
Historian:
Marshall Van Norden
Planning Commission:

Marion Betts

From: David Goodrich <davidgoodrich73@yahoo.com> on behalf of David Goodrich
Sent: Friday, March 05, 2021 8:06 AM
To: Marion Betts
Subject: Re: Selectboard Re-Appointments

Hi Martie,

I am willing / interested in continuing as the Upper Valley Ambulance liaison.

David Goodrich

On Thursday, March 4, 2021, 10:51:01 AM EST, Marion Betts <mbetts@thetfordvt.gov> wrote:

Hi everyone!

The Selectboard is planning their annual re-organization meeting for Monday, March 8th.

Please let me know if you are interested in being reappointed to your role(s), and, if so, send me an email response indicating your interest by Friday at noon so I can get it into the meeting packet. See below for expiring positions.

Let me know if you have any questions!

Take care,

Martie

Conservation:
Sue Tallman
Sue Fritz
Sara Cavin
Development Review Board:
Tim Taylor
(Alternate Vacant)
Energy Committee:
Joel Legunn
Fire Warden:
Chad Whitcomb
Historian:
Marshall Van Norden
Planning Commission:
Jamie Thaxton

COMMITTEES/COMMISSIONS	LIAISON
Cemetery Commission	Sharon Harkay
Conservation Commission	Li Shen
Development Review Board	Li Shen
Energy Committee	Mary Bryant
Historic Preservation Committee	Li Shen
Planning Commission	Li Shen
Recreation Advisory Council	Sharon Harkay
Senior & Affordable Housing Committee	Mary Bryant
Thetford Elder Network	Steve Tofel
Tri-Town Commission	Li Shen

COMMUNITY ORGANIZATIONS	LIAISON
Food Shelf	Sharon Harkay
Upper Valley Fish and Game Club	Sharon Harkay
Thetford Hill Trails Committee	
Thetford Community Center Association	Steve Tofel
Thetford Library Federation	Steve Tofel
Thetford Volunteer Fire Department	Nick Clark
Tri-Town Commission	Li Shen

OTHER ELECTED OFFICIALS	LIAISON
Listers	Nick Clark
School Board	Nick Clark
Town Clerk	Nick Clark
Town Treasurer	Nick Clark
Trustees of the Public Trust	Steve Tofel

Marion Betts

From: Kristie Wadsworth <kwadsworth@thetfordvt.gov> on behalf of Kristie Wadsworth
Sent: Friday, March 05, 2021 9:47 AM
To: Marion Betts
Subject: Approved Warrants

Hi Martie

Here is a list of the approved warrants.

8.1	\$8189.80
9.1	\$22205.99
10.1	\$2525.00
4.2	\$10732.62
5.2	\$21343.88
4.3	\$550.00
5.3	\$1595.00
3.4	\$27474.39

Thank you,

Kristie

Kristie Wadsworth
Assistant Treasurer
Town of Thetford
kwadsworth@thetfordvt.gov
802-785-2922

Due to COVID-19 safety measures, Thetford Town Hall is closed to public access. Please be sure to phone or email for an appointment.



Town of Thetford Vermont

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2

Selectboard Regular Meeting *Draft* Minutes

3

– Online Only –

4

Monday, February 8, 2021 7:00 pm

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6

Please note Section 6 of H.681, signed into law on March 30th, 2020, for the temporary suspension of designated physical meeting location requirements.

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9

Selectboard members present: Mary Bryant, Nick Clark (Chair), Li Shen, Steve Tofel

10

Others present: Bryan Gazda (Town Manager), Tom Yennerell (outgoing interim Town

11

Manager), Tracy Borst (Town Clerk/Treasurer), Mike Kiess (Town Moderator)

12

Total Zoom attendees: 32

13

14

Nick Clark called the meeting to order at 7:01 pm.

15

16

1. Agenda Review

17

No changes to the agenda.

18

19

2. Public Comment

20

Alyssa Southworth asked when to speak about land on Route 244. Nick Clark said discussion would be during the agenda item.

21

22

23

3. Town Manager Report – Bryan Gazda

24

Bryan said the final 2 requests for information from FEMA were received and are under review.

25

The bond was approved for the work on Route 132. Bryan thanked Tracy Borst and Tom

26

Yennerell for their hard work in securing the financing.

27

Bryan said he has enjoyed his first 2 weeks in Thetford and has met a lot of people.

28

29

4. Town Meeting Information w/Michael Kiess, Town Moderator 8:02 pm

30

Mike Kiess, Town Moderator, told the Selectboard he had made a post on the Thetford Listserv,

31

the Front Porch Forum and both Thetford Facebook pages, requesting that people support each

32

other and to feel free to submit questions. Mike said that one person has sent a question in, but he

33

hasn't had any questions or opinions expressed about the timing and the dates. He will repost the

34

information. Mike also thought it would be helpful to have a summary of the questions and

35

answers on the Town Meeting webpage. This would be a moderator's summary and not official

36

minutes or any reflection of the Selectboard.

37

Mike said he was scheduled to meet with Tracy Borst and Martie Betts at Town Hall on

38

Wednesday afternoon to try out the audio/visual equipment and consider ways it might be used

39

as part of the informational meetings. Mike said he thought it might be good to have a type of

40

script that would aid in helping people to work through muting and unmuting, determine ways to

41

submit questions, and figure out a way to manage people who are waiting to speak.

42

The Selectboard discussed getting together to try the equipment. Li expressed concerns about the

43

length of time they would be together in the room. Nick wondered if there would be a

1 disadvantage to candidates that would not be there, as 2 are currently on the Selectboard and
2 would be together.

3 There was discussion about wearing masks and the ability to hear someone speaking if they were
4 wearing a mask. Mike suggested a podium where the candidates or other speaker could step up
5 and remove their mask. Mike said he would have a better idea of their options after Wednesday.
6 Mike thanked the community for their patience and encouraged them to reach out to other people
7 so all could be heard.

8 The Selectboard thanked Mike for his work and efforts to reach out to as many residents as
9 possible.

10 Tracy Borst wanted to remind everyone that the Town Meeting articles have been moved to
11 Australian ballot and voting day will be on March 2nd. All 2200 ballots will be in the mail to all
12 registered voters in town by Thursday. The ballots are not in the building yet, but envelopes are
13 ready to go. It will be a two-sided ballot with all the officers on one side, and all the articles on
14 the back. There is a handy page on the website that Tracy put together with Martie, which
15 includes the warning, a link to Town Report, the Zoom links for the informational meetings and
16 other information. Printed copies of the Town Report will be going out in another 10 days. A
17 sample ballot will be put on the webpage as well. The ballots are absentee and can be returned in
18 the mail or put it in the drop box at the front of Town Hall, which is checked frequently all day
19 long. Tracy suggested putting ballots in the mail at least a week before March 2nd.

20 As for March 2nd, there will be Covid-19 screening outside and if you are able to enter the
21 building you need to bring the absentee ballot with you, or you will be filling out a short
22 affidavit. A postcard was mailed to everyone with information. Tracy encouraged people to
23 reach out to the Town Clerk's office with any questions or concerns.

24 Nick thanked Tracy, the Board of Civil Authority and anyone else who has been helping with the
25 mailing.

26 27 **5. Discussion of Route 244 Land Sale in Post Mills (Parcel #0V0422.26.2)**

28 Nick Clark said that no bids had been submitted by February 5th, but an alternative proposal was
29 received after that date, which the board has not had a chance to review as of this meeting. Nick
30 said the sealed bid process was advertised in the Journal Opinion and the Valley News with no
31 bids resulting. An option now would be to list the property for sale on real estate websites as "for
32 sale by owner".

33 Sharon Harkay asked if the ad should take into account what a potential buyer is going to do with
34 the land.

35 Bryan Gazda said the purchasing policy does offer that option.

36 Mary Lou Jordan expressed concerns about the entire process of the town purchase of the land,
37 the financial history of the land and the increased asking price.

38 Alyssa Southworth added that there is a big interest about the community potentially purchasing
39 the land.

40 Nick Clark said that first and foremost the town needs to repay the trust, which is why he is in
41 favor on putting it on the market while considering any local proposals.

42 Mary Bryant said she would like to support the community by giving them a window of time to
43 come together with different proposals.

1 Li Shen noted that the town did borrow money from the trust, and they want to be paid back. The
2 trust needs to be considered in terms of how long they want to wait. There is interest from an
3 abutter that we should at least look at.

4 Joe Tofel, who is on the board of the trust, said that while he can't speak for the whole board, he
5 thought inside of two months would be a good timeframe for the town to pay back the trust.

6 Steve Tofel pointed out that the trust basically made a no interest loan to the town, and that is an
7 asset of the trust that is costing them money.

8 Nick Clark said they would be open to receiving proposals from any resident, but the Selectboard
9 has an obligation to repay the trust. Nick suggested that the property be listed online while
10 considering proposals from residents as they come along.

11 Alyssa Southworth asked if the Selectboard would be willing to have the discussion about
12 potentially listing it with a description guiding how the land would be used.

13 Mary Lou Jordan asked who backs up the Selectboard on financial questions.

14 Mary Bryant said they could put an ad out again and give a time frame of one month for the
15 community to come together.

16 Sharon Harkay said she couldn't remember when it was first advertised, but people have already
17 been given at least three weeks to come up with ideas and some financing. Sharon also didn't see
18 the harm in talking with the abutter about their proposal.

19 Keith Merrick said he would hope that the group in Post Mills could get a date to submit their
20 proposal.

21 Nick Clark said there will not be a meeting on February 15th because it is a holiday, so the next
22 meeting will be on the 22nd. This gives the citizens 2 weeks to get together a proposal.

23 Alyssa Southworth said the abutter is part of both groups, but they certainly would be willing to
24 put a proposal together.

25 Bryan Gazda said it might take a little time to figure out the proposal from the abutter that has
26 already been received.

27 Cathee Clement said she is very concerned that the Selectboard is starting to do an analysis based
28 on something very different than what they started. The Selectboard would find themselves in
29 the position of vetting proposals for property that is up for sale.

30 Steve Tofel said the moment you put an add out as a proposal you are going to limit your ability
31 to get the top price. If there is a proposal, you won't find out what the top bid is.

32 Sherry Merrick wondered if the Selectboard would hold off for two weeks in order to get input.

33 Nick Clark said it is very easy for the months to slip by between Selectboard meetings and
34 timing is somewhat of the essence.

35 Li Shen said that a covenant on that land already restricts what you can do on that property.
36 There was more discussion about whether the ad should contain a request for proposal on land
37 use.

38 Bryan Gazda said he would post the ad on several online realtor sites and there would be
39 mention of the covenant.

1 A special Selectboard meeting will be scheduled for Friday, February 26th at 7:00 for further
2 discussion.

3
4 **6. Bond Resolution and Certificate (Route 132) 8:23**

5 **Motion** by Nick Clark to approve the Bond Resolution and Certificate for Route 132. **VOTE by**
6 **roll call:** Li Shen – in favor, Sharon Harkay – in favor, Mary Bryant – in favor, Steve Tofel – in
7 favor, Nick Clark – in favor

8
9 **7. Seasonal Road Postings**

10 **Motion** by Nick Clark to post the roads from March 14th, 2021 to May 15th, 2021, as presented.
11 **VOTE unanimous (5-0-0)**

12
13 **8. Annual Liquor License Approval**

14 **Motion** by Nick Clark to suspend the Selectboard meeting and convene a meeting of the Liquor
15 Commission. **VOTE unanimous (5-0-0)**

16 **Motion** by Nick Clark to approve the 2021 liquor license renewal applications for Huggett's
17 Mobile Service INC, and Ranger's General Store INC DBA Thetford Village General Store and
18 Baker's Store. **VOTE unanimous (5-0-0)**

19 **Motion** by Nick Clark to adjourn the meeting of the Liquor Commission and reconvene the
20 regular Selectboard meeting. **VOTE unanimous (5-0-0)**

21
22 **9. Warrants and Minutes**

23 **Motion** by Nick Clark to approve the warrants as presented. **VOTE unanimous (5-0-0)**

24 **Motion** by Sharon Harkay to accept the Selectboard meeting minutes of February 1st, 2021, as
25 edited. **VOTE unanimous (5-0-0)**

26 **Motion** by Li Shen to accept the Selectboard special meeting minutes of February 2nd, 2021, as
27 amended. **VOTE unanimous (5-0-0)**

28
29 **10. Adjourn**

30 **Motion** by Nick Clark to adjourn at 8:37 pm. **VOTE unanimous (5-0-0)**

31

32



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Selectboard Regular Meeting *Draft* Minutes

– Online Only –

February 22, 2021 6:30pm

Please note Section 6 of H.681, signed into law on March 30th, 2020, for the temporary suspension of designated physical meeting location requirements.

Nick Clark called the meeting to order at 6:30 pm.

Selectboard members present: Mary Bryant, Nick Clark (Chair), Sharon Harkay, Li Shen, Steve Tofel

Others present: Bryan Gazda (Town Manager), Tracy Borst (Town Clerk/Treasurer), Chief Michael Evans, Mike Kiess (Town Moderator), Martie Betts (Selectboard Assistant)

Total Zoom attendees; up to 114

1. Possible Ratification of Application Support Letter for the 2021 VTrans Small-Scale Bicycle/Pedestrian Grant Program

Motion by Nick Clark to ratify the Application Support Letter for the 2021 VTrans Small-Scale Bicycle/Pedestrian Grant Program.

Sharon Harkay reported on conversations she has had with residents and based on that she recommended waiting to allow for more data collection.

Mary Bryant expressed concerns about raising the matching funds for the grant.

Li Shen said she used to bike on Tucker Hill Road, and it is a dangerous road because of site lines. She would be interested in what motorists think.

VOTE by roll call: Li Shen – in favor, Sharon Harkay – opposed, Mary Bryant – opposed, ST – in favor, Nick Clark – in favor

2. Certification of No Appeal or Suit Pending of 2020 Grand List

Motion by Nick Clark to approve the Certification of No Appeal or Suit Pending of 2020 Grand List. **VOTE unanimous (5-0-0)**

3. Town Manager Report – Bryan Gazda

Bryan said he has been meeting with community groups and committees and working in the office getting caught up with matters of the town.

Bryan said he has also been doing a lot of research about town meetings.

4. Discussion and Decision for Civic Pride Award Recipient

Motion by Nick Clark to award the Civic Pride Award to numbers 7 and 12 in the list of nominations.

Vote by roll call: Li Shen – in favor, Sharon Harkay – in favor, Mary Bryant – in favor, Steve Tofel – in favor, Nick Clark – in favor



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Selectboard Informational Hearing *Draft* Minutes

– Online Only –

February 22, 2021 7:00pm

Please note Section 6 of H.681, signed into law on March 30th, 2020, for the temporary suspension of designated physical meeting location requirements.

Selectboard Members Present: Mary Bryant, Nick Clark (Chair), Sharon Harkay, Li Shen, Steve Tofel

Others present: Bryan Gazda (Town Manager), Tracy Borst (Town Clerk/Treasurer), Chief Michael Evans, Mike Kiess (Town Moderator), Martie Betts (Selectboard Assistant)

Total Zoom Attendees: up to 114

Nick Clark called the meeting to order at 6:30pm. At Nick's request, the new Town Manager, Bryan Gazda, introduced himself and greeted the meeting. Nick Clark announced the Civic Pride Award would be awarded on the Saturday meeting.

Michael Kiess, Town Moderator, began the hearing with introductions of the Selectboard, Clerk/Treasurer and Selectboard Assistant. The first part of this hearing, Candidates Forum, began with a brief introduction of candidates and a short question and answer period.

Articles were introduced and each had an allotted period of time for questions and answers.

Nick Clark, Selectboard Chair, entertained a motion for adjournment; meeting adjourned at 9:30pm

Respectfully,

Tracy Borst
Town Clerk



Town of Thetford Vermont

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Selectboard Special Meeting Anticipated Executive Session "Draft" Minutes

-- Online Only --
February 26th 2021; 7:00 pm

Please note Section 6 of H.681, signed into law on March 30th, 2020, for the temporary suspension of designated physical meeting location requirements.

In attendance:

Selectboard Members: Mary Bryant, Sharon Harkay, Steve Tofel, Li Shen, Nick Clark
Town Manager Byran Gazda

Nick Clark called the meeting to order at 7:00 pm

Nick added a discussion on attorney-client communication to the end of the agenda.

Nick Clark made a motion at 7:02 pm to enter executive session and invite the Town Manager to discuss real estate negotiations related to the Town Forest, real estate negotiations related to the Town-owned property on Route 244, pursuant to 1 V.S.A. § 313 (a)(2) and confidential attorney-client communication pursuant to 1 V.S.A. § 313 (a)(1)(F).

Nick Clark made a motion to exit executive session at 7:54 pm. Vote in favor unanimous.

No action taken regarding attorney-client communication.

Sharon Harkay made a motion to accept modified or new proposals regarding the Route 244 property up till 4pm on Monday March 15th because the two proposals received offer the identical amount.

Vote in favor unanimous.

Nick Clark made a motion to accept the purchase and sales agreement with Carole and Chris Lang on a portion of the Town forest, and the associated warranty deed.
Vote in favor unanimous.

Steve Tofel asked where the public would be able to find the documents. Nick Clark replied they become public record and he will send a copy to Town Clerk Tracy Borst.

Nick Clark made a motion to authorize the Town Manager to execute any and all documents associated with the above sale

Vote in favor unanimous.



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- 46 Nick Clark made a motion to deposit the proceeds of the sale to Carole and Chris Lang,
47 on closing, into the Town Lands Maintenance Fund.
48 Steve Tofel asked what this fund is for. Li Shen explained that it pays for forestry
49 professionals to manage over 500 acres of Town-owned land (excluding cemeteries
50 and town greens) to improve timber stands, control invasive plants and conserve
51 habitat.
52 Nick Clark added that depositing the proceeds into the management fund will allow the
53 town to decrease its contribution to the fund from taxes over the next five years.
54 Vote in favor unanimous.
55
56 Nick Clark made a motion to adjourn at 8:05 pm.
57 Vote in favor unanimous.
58
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Selectboard Informational Hearing *Draft* Minutes

– Online Only –

February 27, 2021 9:00pm

Please note Section 6 of H.681, signed into law on March 30th, 2020, for the temporary suspension of designated physical meeting location requirements.

Selectboard members present: Mary Bryant, Nick Clark (Chair), Sharon Harkay, Li Shen, Steve Tofel

Others present: Bryan Gazda (Town Manager), Tracy Borst (Town Clerk/Treasurer), Chief Michael Evans, Mike Kiess (Town Moderator), Martie Betts (Selectboard Assistant)

Total Zoom attendees; up to 131.

Nick Clark called the meeting to order at 9:02 and introduced Li Shen, Selectboard Vice Chair, to present the Civic Pride Award. Li expressed her honor in making the award announcement of the 2021 Civic Pride award to two recipients. First, the Thetford teachers in light of all of their work to transform classrooms to remote learning (and in person) during this COVID pandemic. Secondly, to Maria Whitcomb, Thetford's Emergency Management Director, for her tireless planning and coordination during this time.

Michael Kiess, Town Moderator, began the hearing leading us in the pledge of allegiance. We then played a short video clip, from US Senator Patrick Leahy, celebrating the 230th Anniversary of the State of Vermont, with a playing of the Vermont State song by the Vermont Symphony Orchestra. Michael led introductions of the Selectboard and our state Representatives, Jim Masland and Tim Briglin and appreciation for the support of the Clerk/Treasurer Tracy Borst and Selectboard Assistant Martie Betts. Tracy Borst, Town Clerk, provided information on the ballot voting for Tuesday March 2. Brian Gazda, new Town Manager, said a few words appreciating the volunteer and committees of Thetford.

The Moderator, Michael Kiess, explained this hearing would contain no voting, it is a sharing of information relative to the ballot voting next week, and that there is a set amount of time to discuss each article. Each article was introduced and had an allotted period of time for questions and answers.

Nick Clark, Selectboard Chair, thanked Michael Kiess for his work as Town Moderator, entertained a motion for adjournment; meeting adjourned at 11:24am

Respectfully,

Tracy Borst
Town Clerk